



## **Eezee Sales - App4Sales Fashion Manual**



## Introduction

This manual is intended for users of Eezee Sales - App4Sales Fashion and gives more insight into and clarity about the functionalities in Eezee Sales - App4Sales Fashion.

In addition to the general explanation, the manual describes all related modules and settings. Although we try to keep the manual up to date, it may contain inaccuracies or miss information.

The way in which data is imported to Potal4Sales Pro differs for everyone and we do not have any insight into how the data should be populated in your ERP.

We recommend that you contact your ERP supplier or reseller about this.

Changing settings in Eezee Sales - App4Sales Fashion is your own responsibility and should preferably be carried out by the person who has received the training. Optimizers is not responsible for the consequences of this and **is** not able to reverse any changes. You can contact the support desk if you have any questions. When you contact support, it is important to clearly describe the problem, to send an e-mail, and to include a screenshot so that we can address it in the most efficient way possible.

You can download Eezee Sales - App4Sales Fashion in the App Store:  
<https://apps.apple.com/nl/app/eezee-sales/id1247843186>

iPad Compatibility Requires iPadOS 13.0 or later.

Mac Requires a Mac with macOS 11.0 or newer and Apple M1 chip or newer.

The Optimizers team is always happy to help!

11:03 Wed 2 Nov 43%

Search

**Eezee Sales- App4Sales Fashion** EeZeeBee

OPEN

4 RATINGS	AGE	CHART	DEVELOPER	LANGUAGE	SIZE
5.0 ★★★★★	12+ Years Old	No. 181 Shopping	EeZeeBee	EN + 7 More	30.5 MB

**What's New** [Version History](#)

- added support for order steps
- added search option when selecting a delivery address

3w ago  
Version 2.1.0

**Preview**

iPad

Eezee Sales is a digital order block designed and tailored for the needs of brands and wholesalers in fashion, footwear, sportswear, apparel and accessories. The Eezee Sales app can be connected to ANY ERP System | [more](#)

**Ratings & Reviews**

5.0 out of 5 4 Ratings

Today Games Apps Arcade Search



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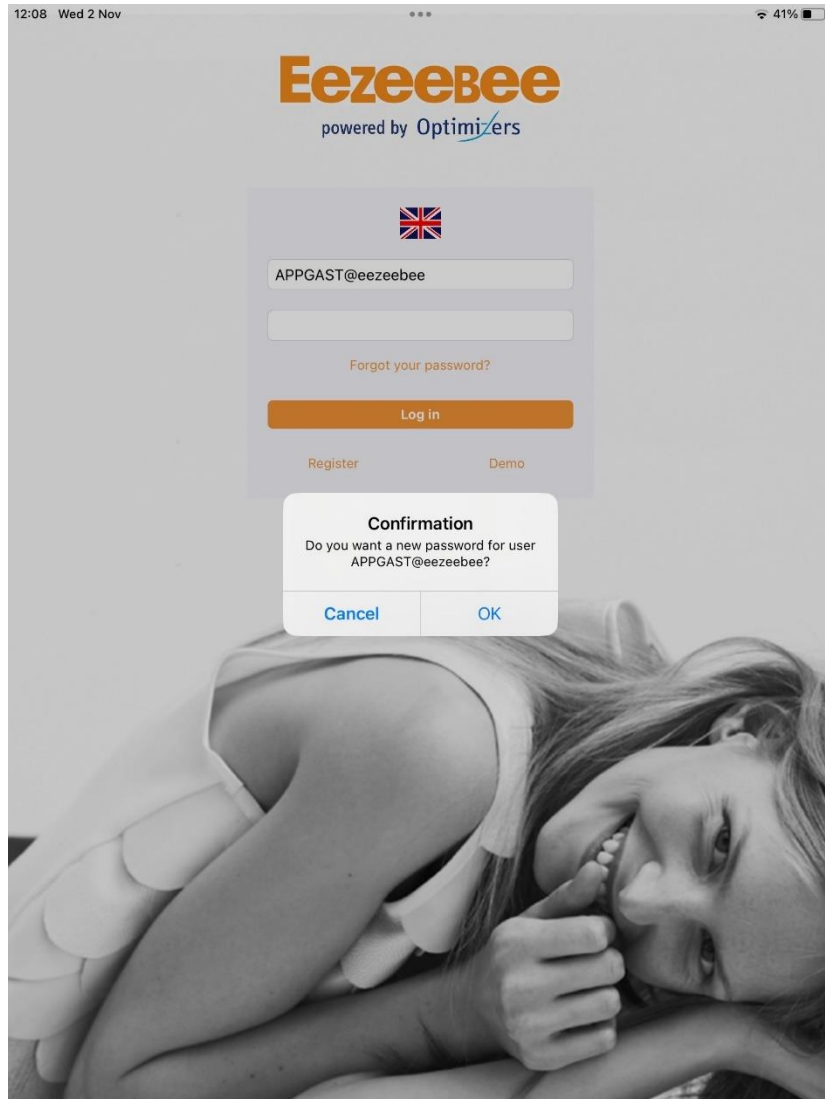
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## Login screen



On this screen you can log into the Eeze Sales App. The account must be activated in the Eeze B2B for access to the app. Enter your username@appidentifier and password, then tap on Sign in, or 'Enter'/'Continue' on your iPad keyboard.

### Forgotten password

If you have forgotten your password, you can use 'Forgot your password?' to create a new password to log in. You will then see a pop-up on the screen (see image). An e-mail with a password reset will be sent to you when you tap on OK. You can set a new password via the link in the e-mail.

### Demo environment

Tap on 'Demo' to log in to the demo environment of Eezeebee. Tapping this button will automatically log you into the demo environment.

### Login attempts timeout

After 5 failed attempts wait 5 minutes before retry.



## Register

12:11 Wed 2 Nov 41%

**Eezeebee**  
powered by Optimizers

Register Cancel

Your name \*

Your phone number \*

Your email address \*

Your message

Send

### Register

To receive more information about the Eeze Sales App you can fill in the registration form with your question or comment.

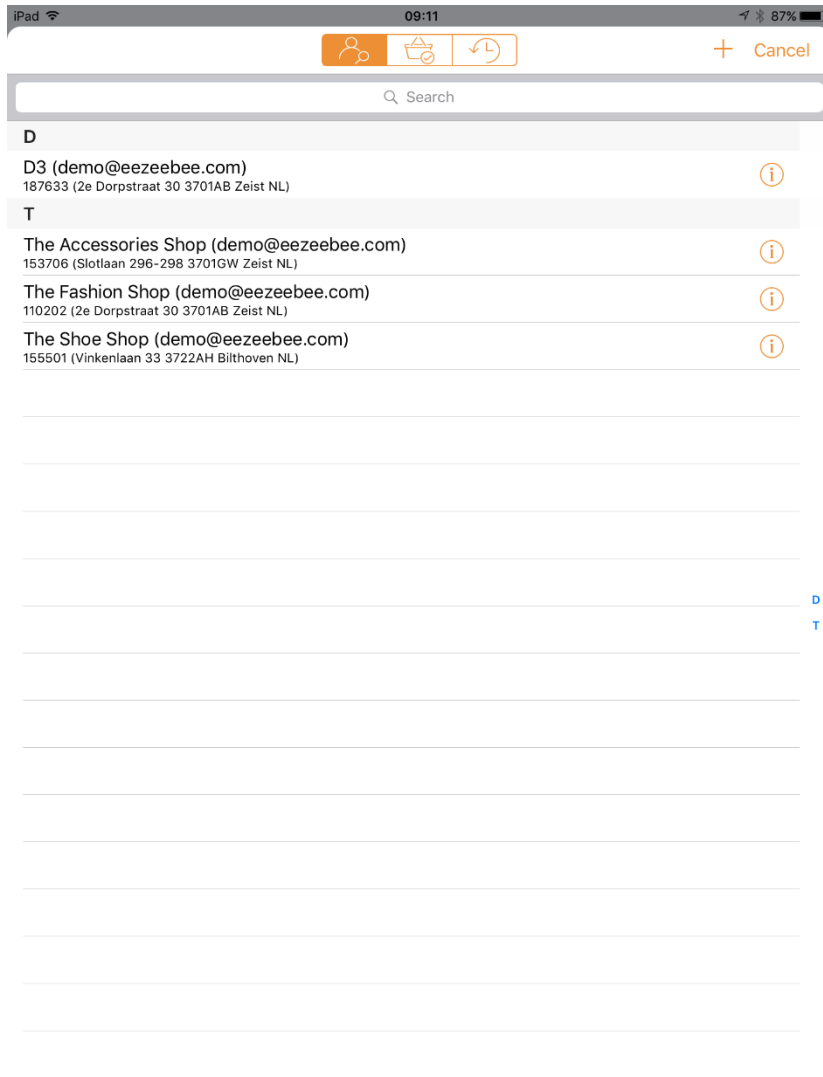
### Required fields

Each field marked with a red asterisk is a required field. This field needs to be filled in so that the form can be sent.





## Customer selection screen



If you want to place an order on behalf of a customer, first select the customer via the customer selection screen. In this pop-up screen a sales agent can choose a customer to create an order or quote for them.

### Filter on customers with incomplete shopping baskets

By clicking on the shopping basket, you will only see customers with incomplete shopping baskets. If the currently selected customer is listed here, it will be marked with a tick.

Please note: you will only see the incomplete shopping baskets for the current order type (presale or stock).

**Favourite customers list** here you see a list of the last 10 previously logged in customers.

### Searching for a customer

You can search for a customer using the search bar.

### Add new customer

Tap on the + icon to add a new customer.  
Go to page 10 for more information.

### Customer notes

If you tap on (i) then you will see all the saved customer notes for that particular customer.

### Cancel

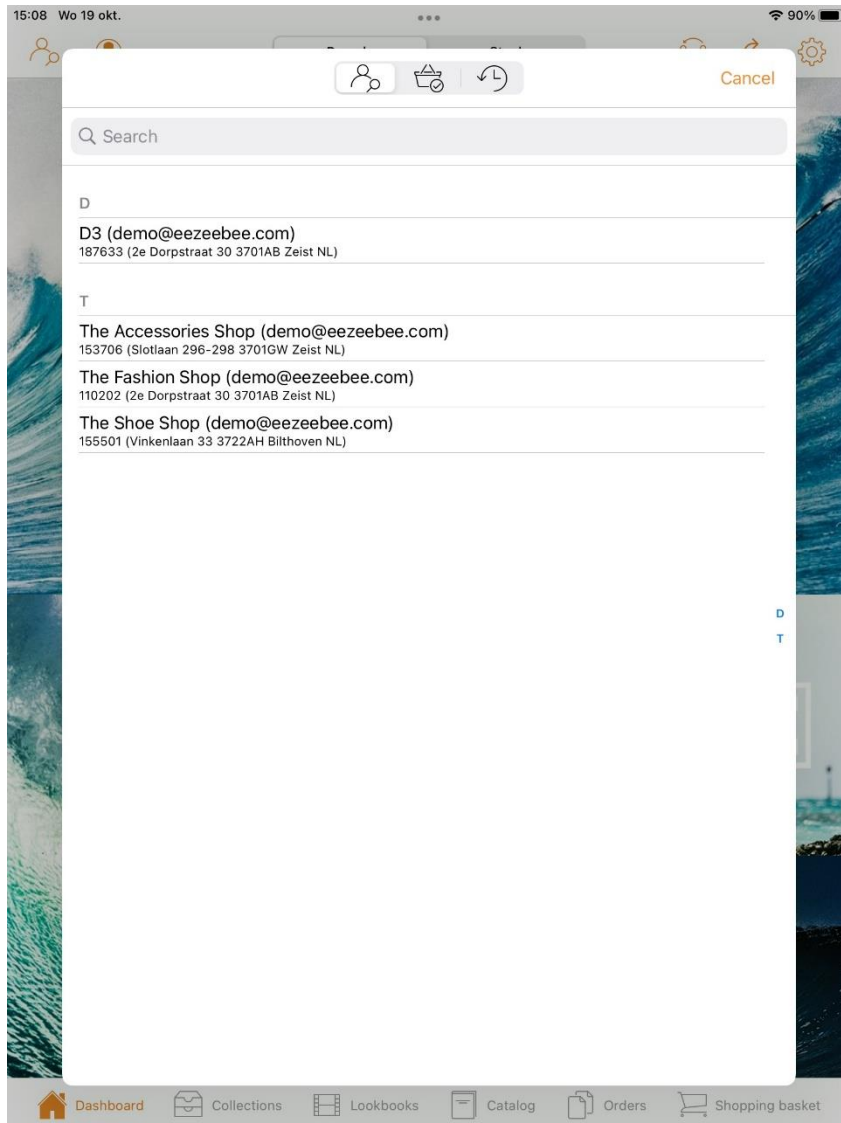
Clicking on 'Cancel' closes the customer selection screen.

### Customer selection required to order

As long as no customer is selected, you only have access to the dashboard. Ordering is only possible when selecting a customer. After you have selected a customer, this will be saved – even when closing the sales app. When restarting the sales app, the last selected customer is active.



## Search for a customer



There are various ways to search for a customer.

### Scrolling

You can scroll through the list.

### Filtering on initial

If you click on the blue letters in the right-hand margin, you immediately jump to the relevant section.

### Refine your search

You can refine your search by clicking on name, address, postcode, city, country, or e-mail.

#### Example

You want to search for the street Dorpstraat and type 'Dorp' in the search bar, but the name Jos Dorp also appears in the customer data: click on the 'Address' tab to find the desired result 'Dorpstraat'.



## + Add new customer

The screenshot shows a mobile application interface for adding a new customer. The form is titled 'New customer' and has a 'Back' button in the top left. It is organized into three main sections:

- COMPANY INFORMATION:** Includes fields for Name, Address, Zip code, City, Province / State, and a dropdown for 'Select a country'. Fields for Name, Address, Zip code, City, and 'Select a country' are marked with a red asterisk.
- BANK ACCOUNT:** Includes fields for IBAN and BIC code.
- CONTACT INFORMATION OWNER:** Includes fields for Name, Phone number, and Email address.

At the bottom of the form, there is a navigation bar with icons for Dashboard, Collections, Lookbooks, Catalog, Orders, and Shopping basket.

### Visibility new customer form

If the new customer form module is enabled in the backend of the B2B, you can use the button in the customer selection screen to register a new customer. If the new customer must be able to order immediately then a customer number has to be set in the B2B as a standard temporary new customer. And you can also connect a salesagent code to the new customer.

### Customer prices

The applicable prices sent from your ERP will be applied. After these have been loaded, you will be taken to the dashboard.

### Required fields

All required fields are marked with a red asterisk. It's not possible to determine which fields are required; this is a standard format.

### Send

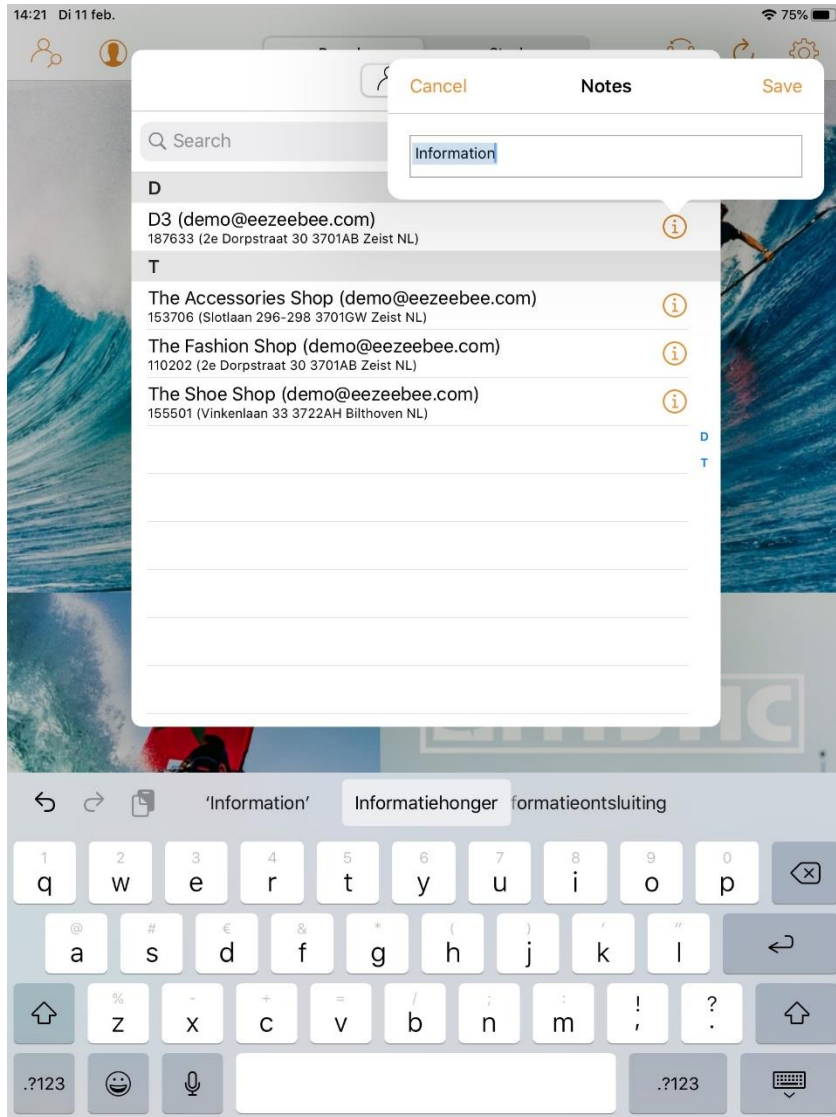
The 'Send' button is located at the very bottom of the form. If all required fields have been filled in and input validation is OK, the form will be sent.

### Cancel

Click on the <Back button to cancel the request.



## Customer notes



📘 Click on the i-icon in the line with the client to which you want to add a note. For example, you can use customer notes to note down visits.

### **Saving customer notes**

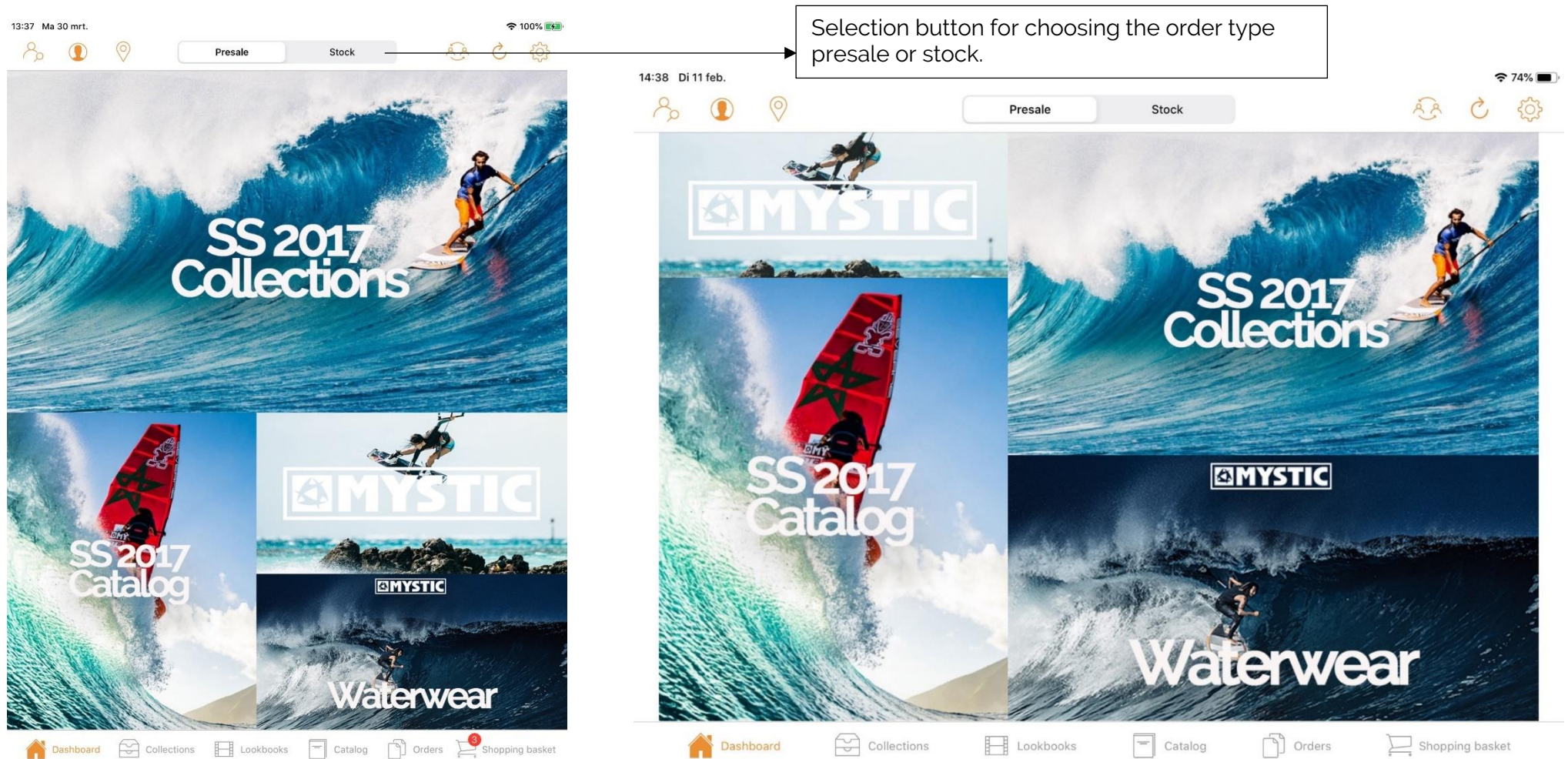
Customer notes are saved on the iPad by clicking 'Save'. If there is an internet connection, these notes will be forwarded to the B2B.



## Dashboard

### Dashboard

The dashboard is the overview you see after logging in. Through the icons in the dashboard, you can activate various functions in App4Sales (see next page). Beneath all the photos are shortcuts that take you to parts of collections or the order history, for example.





## Dashboard functions

(at the top of the App4Sales - left to right) Tap on the subject for more information.




### [Customer selection screen](#)

Tapping this image in App4Sales will take you to the customer selection screen. You will get a pop-up screen to select a customer. You can search on categories such as name or address. You can also add a customer-specific note.



### [My dashboard \(CRM Module\)](#)

Tapping this image in App4Sales will take you to 'My dashboard'. You will get an overview of, among other things, customer data, turnover graphs, and extra information. Tap on the 'data refresh' button to load the data. This relates to this image: 

Please note: The dashboard - and the underlying functions - is only visible if the CRM module is active in the backend of the B2B.



### [Location icon](#)

Tapping this image in App4Sales will take you to an overview of Google Maps. Tap on the icon on the map to see the address.



### [Switching between accounts](#)

Tapping this image in App4Sales allows you to switch between accounts. You can switch between accounts that have previously logged on to this iPad.



### [Refresh data](#)

Tapping this image in App4Sales refreshes the data sent from the B2B.



### [Settings](#)

Tapping this image in App4Sales takes you to the settings that affect, for example, the display of the product images.



## Dashboard tabs

(at the bottom of App4Sales - left to right) Tap on the subject for more information.



[Dashboard](#)

Tap this button to return to 'Dashboard'.



[Collections](#)

Tapping this image in App4Sales will take you to an overview of all collections that are set up from the 'Wheel of Fortune module'. Tap on the collection to be linked to the catalogue with a selection of this collection.



[Lookbooks](#)

Tapping this image in App4Sales shows all the lookbooks that are set in the backend of the B2B.



[Catalogue](#)

Tapping this image in App4Sales will take you to the catalogue. From the catalogue you have the possibility to view items and place them in the shopping basket.



[Orders](#)

Tapping on this image in App4Sales will take you to an overview of all orders. All orders are displayed per customer from a to z. For more information about the order in question, tap on the order line.



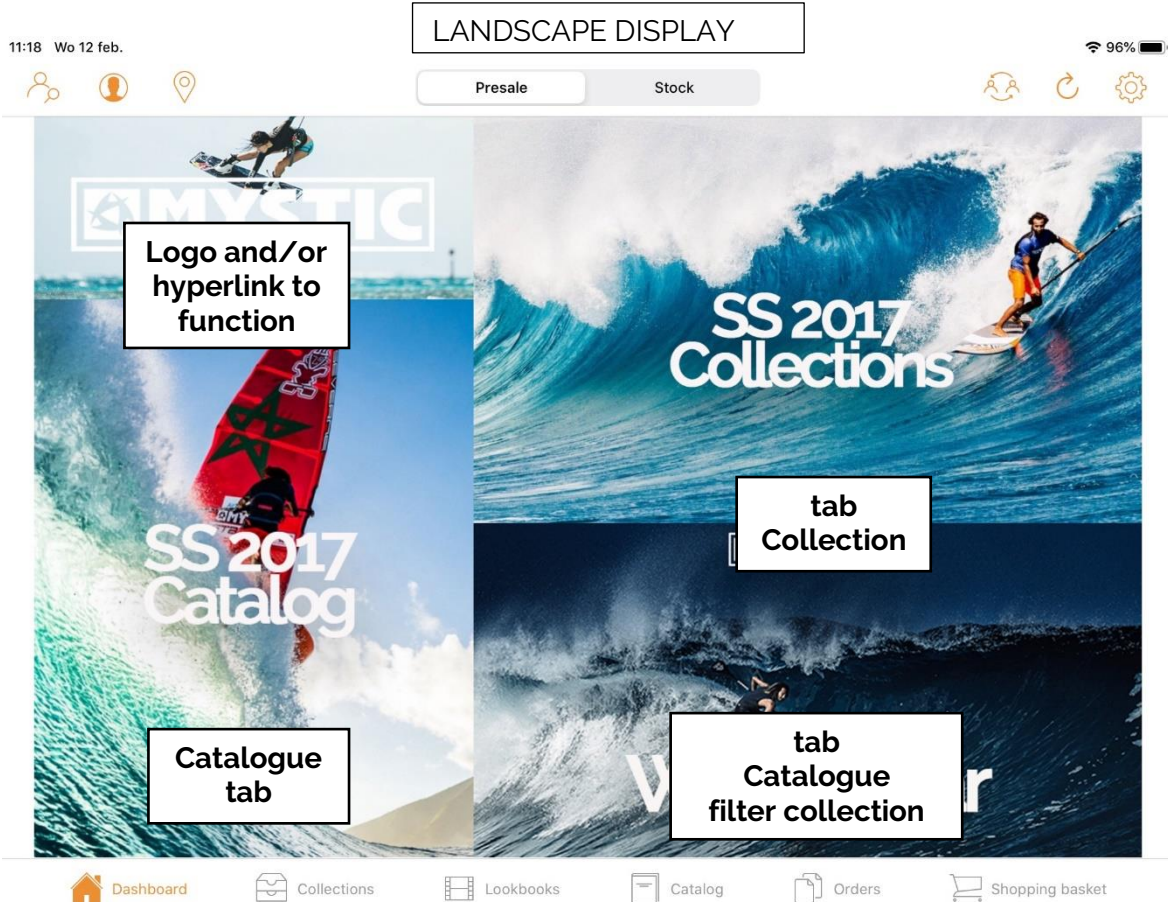
[Shopping cart](#)

Tapping this image in App4Sales will take you to the shopping basket.



## Image display

After selecting a customer, you can continue with the ordering process. Tap on an image in the dashboard to go to another tab or function. See the example below.



**Dashboard image settings**  
 If you want to access the dashboard image settings, go to the backend of the B2B environment. Also see the B2B manual.





## My dashboard

11:30 Wo 12 feb.

96%

My dashboard



CUSTOMER

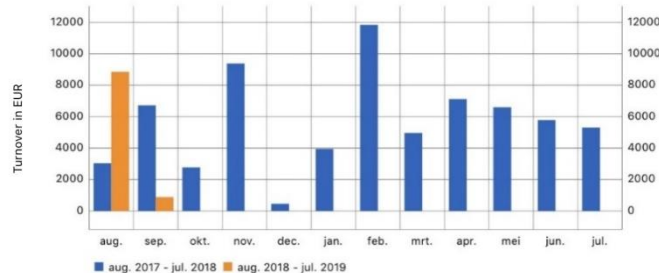
**D3 - 187633**

2e Dorpsstraat 30  
3701AB Zeist NL

Last data refresh

Feb 12, 2020 at 11:29 AM

TURNOVER



ADDITIONAL INFO

My contacts >

My tasks >

My competitors >

My images >



The dashboard is only visible when the CRM module is active. First the data will have to be retrieved by clicking on

### Customer

Data of the impersonated customer (the customer that the agent is logged in as).

### Last data refresh

Here the date is shown when the data was last loaded. If this does not contain all the information as sent from the ERP, check if this data is present in the B2B or click the download button.

### Turnover

Graph of the annual turnover in EUROS. This data is retrieved from the B2B.

### Additional information

This data is retrieved from the B2B. When modifying or adding, this will be saved on the app and sent back to the B2B, provided there is an internet connection.

### My contacts

A list of my contacts (see screenshot on the next page).

### My tasks

A list of my tasks (see screenshot on the next page).

### My competitors

A list of my competitors (see screenshot on the next page).

### My images

A list of my images (see screenshot on the next page).



## My contacts: you can enter the details of new contacts here.

App Store 10:46 96%

< My contacts AppGuest Save

Name \* AppGuest

Position \* Guest

Phone number 0612345678

E-mail address AppGuest@eezeebee.com

Private situation Private situation

You need to know You need to know

## My tasks: you can enter new tasks here.

11:40 Wo 12 feb. 96%

< My tasks New task Save

Name \* Name

Datum \*

Actiepunten / afspr... Actiepunten / afspraken

Deadline \*

test \* test

## My images: you can add images here.

11:45 Wo 12 feb. 95%

< Back My images +

NAME

Landscape >

Front >

Lookbook >

## My competitors: you can enter the details of competitors here.

14:18 Wed 4 Mar 83%

< My competitors Competitor Save

Name \* Competitor

Brands conducted \* 10

Estimated sales Estimated sales

Competitor type Competitor type

Objectives Objectives

Strategy Strategy

Assumptions Assumptions

Strengths \* 1

Weak points 2



## My visits

### Required fields

The fields marked with an asterisk have to be filled in. If you want to change the required fields, you can do so in the backend of the B2B.

### New visit

Click on the + image to add a new visit. All required fields are marked with an asterisk. Click on 'Save' to confirm the visit.

11:05 Wed 28 Oct

93%

### My visits



NAME	(POTENTIAL) CUSTOMER	
Klant2	D3	>
Klant1	D3	>

14:24 Wed 4 Mar

83%

< My visits

New visit

Save

Date	*	04-03-2020
Name	*	Customer
(Potential) customer	*	(Potential) customer >
Time of arrival	*	15:00
Time of departure	*	16:00
Present	*	present
Reason	*	reason
Obstacles		Obstacles
Agenda	*	Agenda
Report	*	Report
Action points / agre...	*	Actions
Atmosphere of the...		Atmosphere of the conversation
Private information		Private information
About our competit...		About our competitors
About the market		About the market
Follow-up appointm...	*	04-07-2020



## My potential customers

**Required fields**  
The fields marked with an asterisk have to be filled in. If you want to change the required fields, you can do so in the backend of the B2B.

**New potential customer**  
Click on the + image to add a new potential customer. All required fields are marked with an asterisk. Click on 'Save' to confirm the visit.

11:06 Wed 28 Oct 93%

**My potential customers** +

NAME
Frank <span style="float: right;">&gt;</span>

14:32 Wed 4 Mar 82%

< My potential customers New potential customer Save

Name	*	<input type="text" value="Name"/>
Address	*	<input type="text" value="Address"/>
Zipcode	*	<input type="text" value="Zipcode"/>
City	*	<input type="text" value="City"/>
Country	*	<input type="text" value="Country"/> <span style="float: right;">&gt;</span>
Contact	*	<input type="text" value="Contact"/>
Phone number		<input type="text" value="Phone number"/>
E-mail address		<input type="text" value="E-mail address"/>
Other contacts		<input type="text" value="Other contacts"/>
Assessment location		<input type="text" value="Assessment location"/>
Sales surface		<input type="text" value="Sales surface"/>
Turnover potential		<input type="text" value="Turnover potential"/>
Date of last visit		<input type="text"/>
Total number of tim...		<input type="text" value="Total number of times visited"/>
Major brands		<input type="text" value="Major brands"/>
Reason why not a c...		<input type="text" value="Reason why not a customer"/>



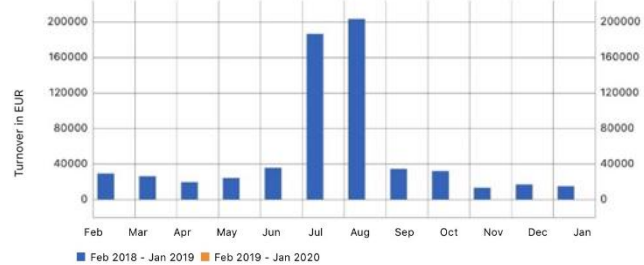
## My turnover

13:41 Di 18 feb.

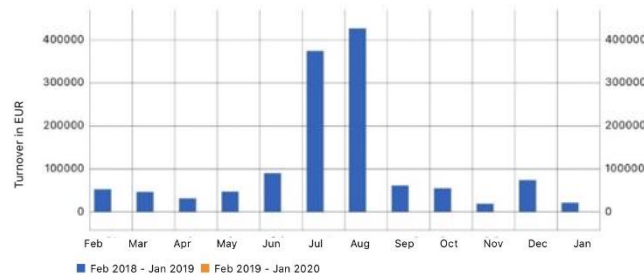
39%

### My turnover

PRESALE



TOTAL



This page shows graphs of the turnover of a specific period.

### Display or modify turnover

This data is retrieved from the B2B. It is not possible to change this from the sales app. The CRM module uses the historical order lines, but this data is not available via the App4Sales link.



## My budget

13:55 Di 18 feb.

36%

### My budget

Q Search

TOTAL	BFW18	AFW17	BFW18/AFW17	FFW18	FFW18/BFW18
Presale	10100	2710	+273%	17100	+69%
Total	12300	7929	+55%	16850	+37%

D3

Presale	<input type="text" value="2000"/>	1570	+27%	<input type="text" value="8000"/>	+300%
Total	<input type="text" value="4000"/>	2988	+34%	<input type="text" value="8000"/>	+100%

THE ACCESSORIES SHOP

Presale	<input type="text" value="6000"/>	1140	+426%	<input type="text" value="6500"/>	+8%
Total	<input type="text" value="5000"/>	4648	+8%	<input type="text" value="5000"/>	+0%

THE FASHION SHOP

Presale	<input type="text" value="2000"/>	0		<input type="text" value="2500"/>	+25%
Total	<input type="text" value="3000"/>	0		<input type="text" value="3500"/>	+17%

THE SHOE SHOP

Presale	<input type="text" value="100"/>	0		<input type="text" value="100"/>	+0%
Total	<input type="text" value="300"/>	293	+2%	<input type="text" value="350"/>	+17%



Dashboard



Visits



Prospects



Turnover



Budget

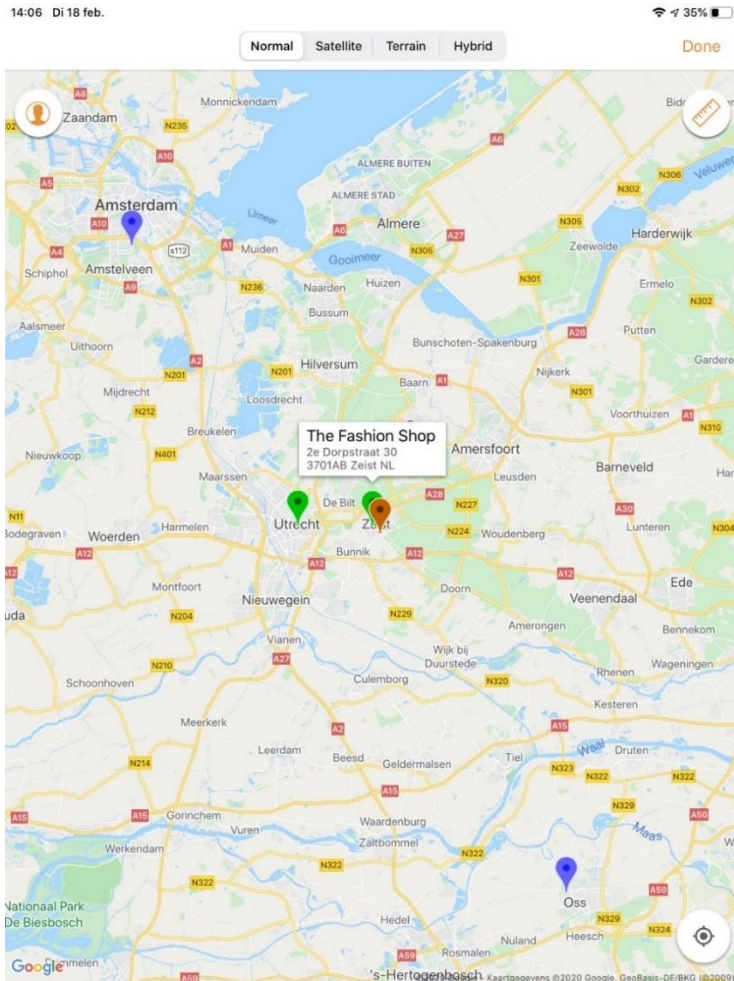
This page shows all budgets per customer for a certain period.

**Display or modify budget**  
This data is retrieved from the B2B. When modifying or adding, this will be saved on the app and sent back to the B2B, provided there is an internet connection.

**Searching for budget**  
Click on the search bar to search by customer name.



## Location icon



This map shows all locations with pins. This data is retrieved from the B2B. When you click on a coloured marker, more information is shown.

### Zoom in on location

A double click on the pin of the location in question zooms in on the location on the map.

### Four colour markers

There are four colour markers that can be shown on the map

Red = currently selected customer

Orange = delivery addresses of the currently selected customer

Green = other customers

Blue = prospects (for this you need to download the CRM database)

### Buttons on the map

Three buttons are shown which each have their own function. See the following page for more information.

### Extra location information

Click on the marker to show extra information.

### Google Street View

A quick click on the information pop-up opens Google Street View where you can see the street and sometimes even the shop from the inside. Click on the subject line for more information.

### Start route planner

A long click on the information pop-up starts the route planner. If you do not have a route planner app, you will be redirected to google.co.in.

### Additional settings

#### Google API key

It is important that an API key is set for Google Maps and Google Maps Geocoding. See the B2B manual for further explanation.

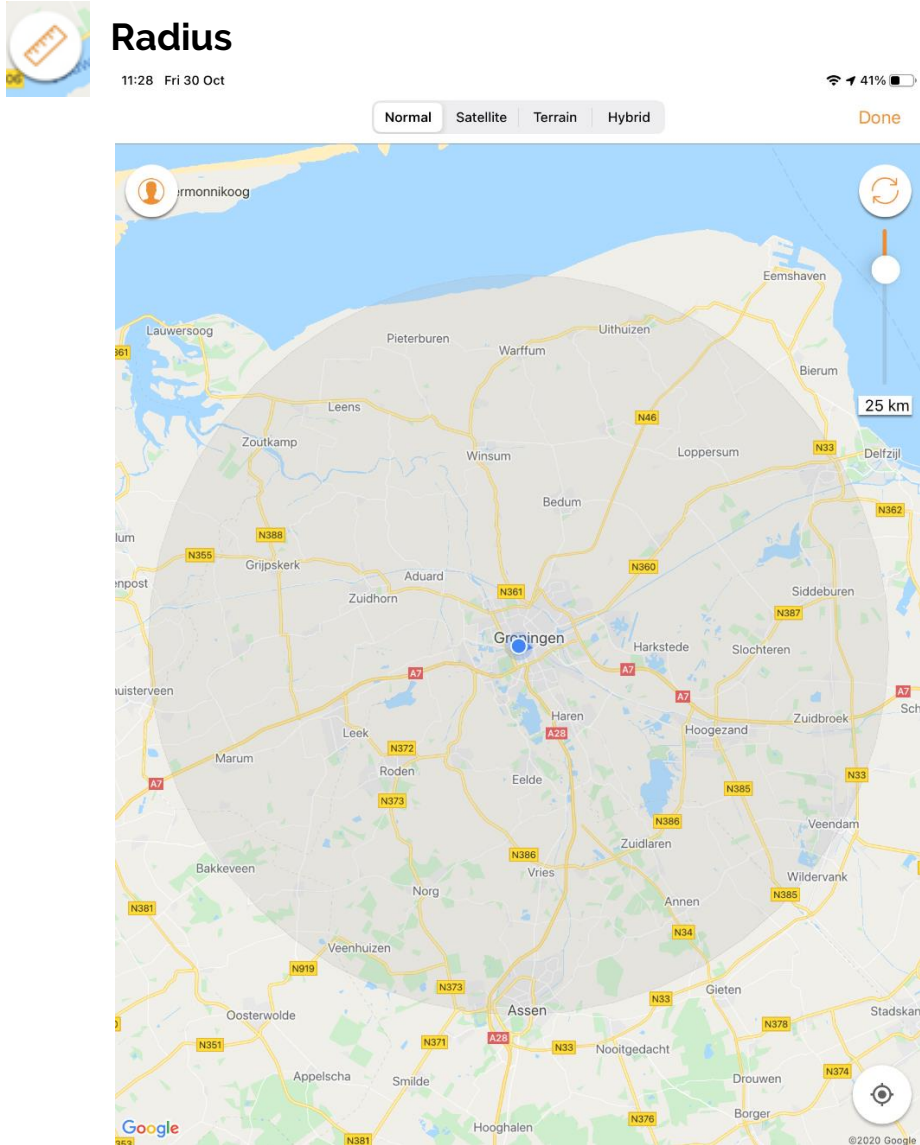
Please note: it may take some time before all data and locations are retrieved and visible in the sales app.



My current customer (top left)

Tapping this shows the location of the current customer in the centre of the map.





When you tap this button, you can see what radius (in kilometres) is set to show the locations. Only the locations that fall within the set circle are shown.

### Adjusting the radius

The radius of the circle can be adjusted by sliding the marker on the bar on the right-hand side of the map up or down (up to max 100 km). The button works as a toggle. Clicking it again will make the circle disappear again, showing all the markers.

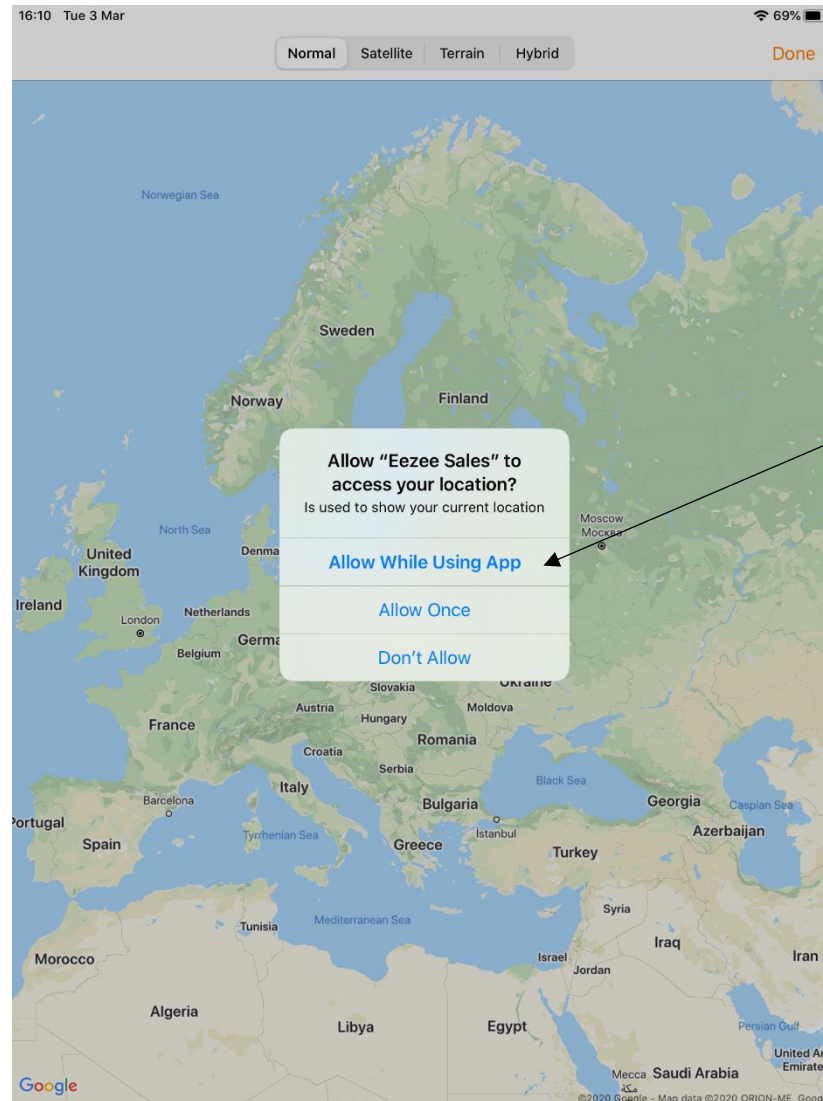


## My location

Tapping this button shows the location of the current customer in the centre of the map. This button is only shown if you have given access to your location.



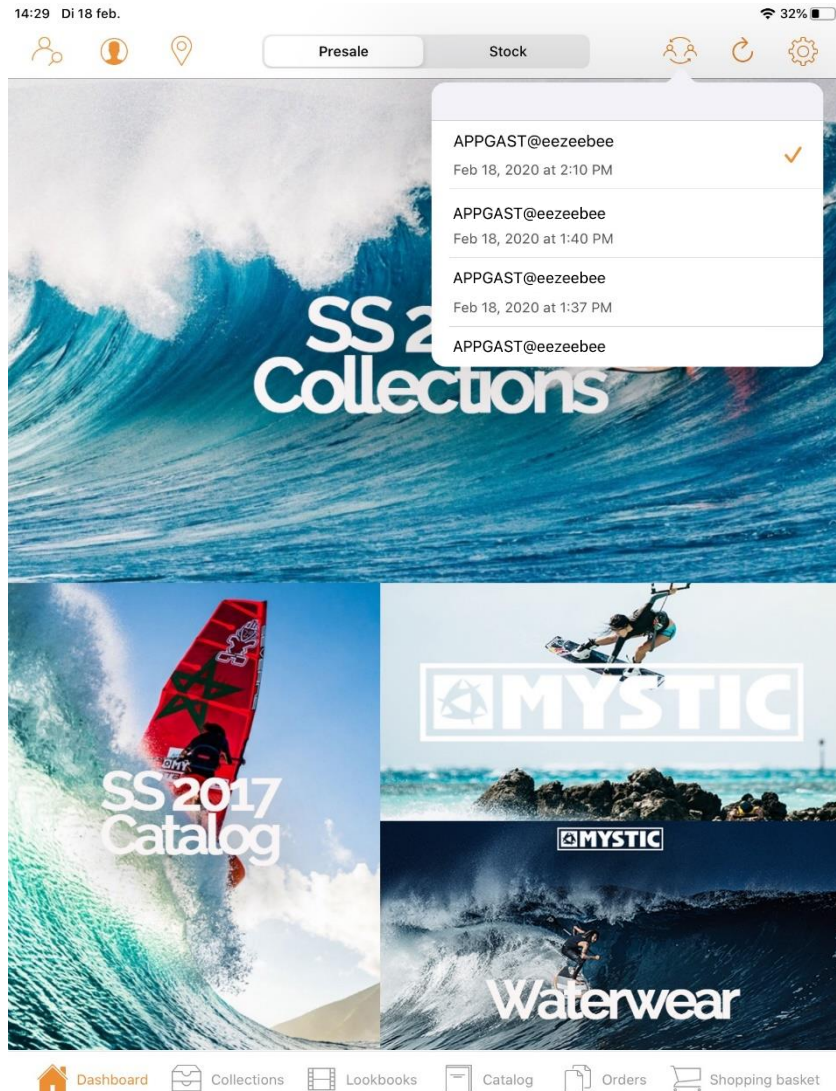
## Google Street View



**Allow access to your location**  
When allowing access to your location, you can easily find customers in your area and use the route



## Switching between accounts



### How does the switch button become visible?

In order to see the switch button in the dashboard, you must have logged in with at least two different accounts:

- Log in with account A
- Log out
- Log in with account B
- Now you can see the switch button in the dashboard

The account with the check mark is the active account. It cannot be selected.

### What steps are taken in the event of a switch?

If you switch between accounts, the following steps are taken:

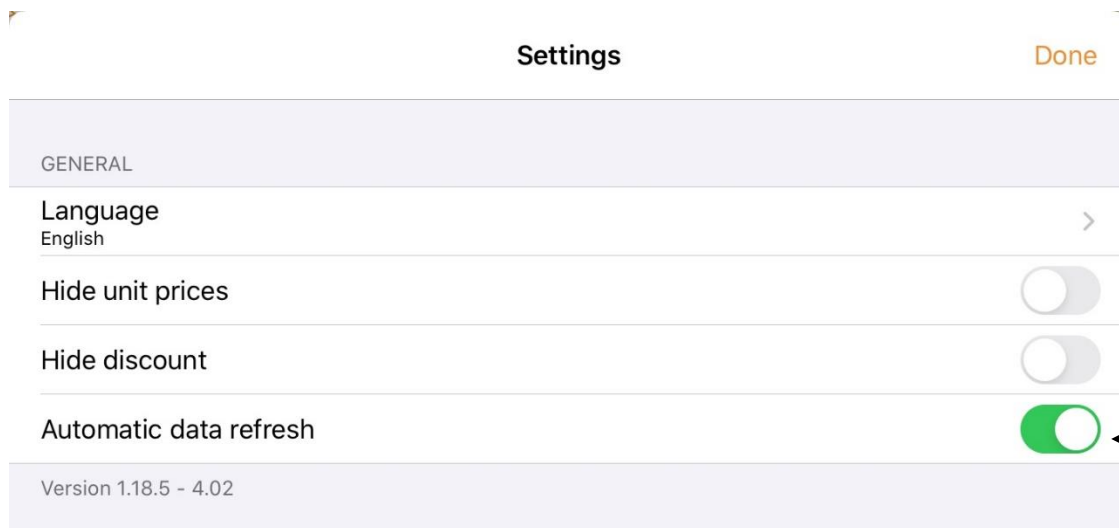
1. Active login sessions are overwritten.
2. Log file is changed.
3. Last selected order type will be updated.
4. Active settings are updated (general, catalogue, stock, line discount, background images, no-image image).
5. Last selected customer will be updated.
6. App style is updated (primary and secondary colours).
7. Check whether the blueprint of the external database is still valid:
  - If so, all screens are refreshed (dashboard, collections, lookbooks, catalogue, orders, and shopping basket)
  - If not, the latest external database is downloaded first, and then all screens are refreshed.

The selected order type and customer are saved per login and restored at a switch.



## Refresh data

Tap the 'Arrow' icon (Refresh) at the top right to retrieve the latest information (stock, photos, etc.). We recommend that you do this before you go offline.

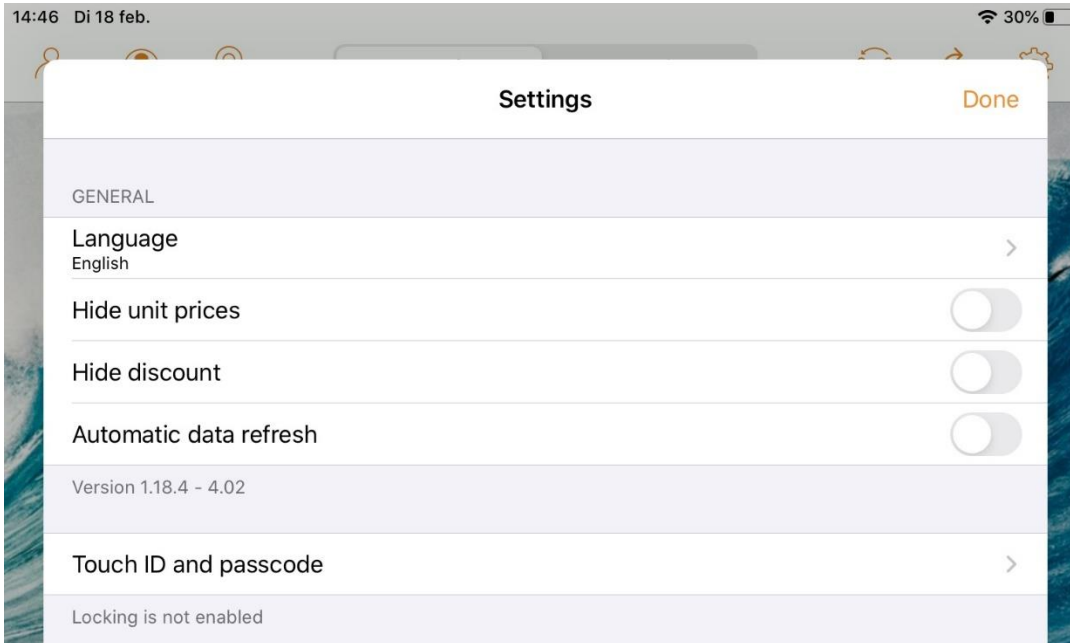


### Automatic data refresh

Go to [settings](#) for the option to refresh the data automatically. When this option is activated, the data is automatically updated when the Eezee Sales App is launched.



## Settings



### Languages

Change the language for display in the Eezee Sales App. The available options are German, English, Spanish, Italian, French, and Dutch.

### Hide unit prices

Choose this option to show or hide prices.

### Hide discount

Choose this option to show or hide discounts.

### Automatic data refresh

Choose this option if you want to refresh the data automatically. For example, if the data was refreshed more than an hour ago, new data will be downloaded. This relates to both product photos and stocks.

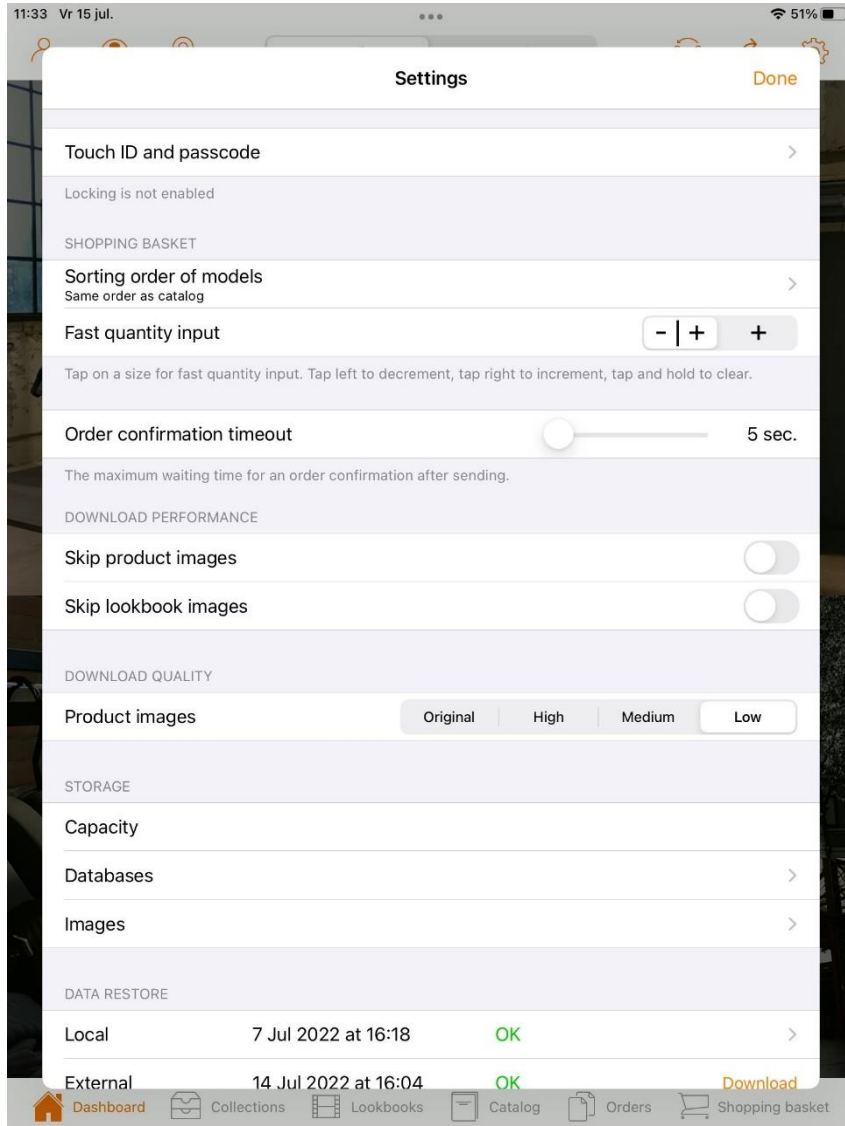
### Version

Information about the version of the Sales App.

### Touch ID and passcode

Enable locking for:

- Start and activate
- Checkout
- Historical data
- CRM data



## Shopping cart

### Sorting order of models

With this option, you determine the sorting order of the models in the catalogue. Further explanation is available on the next page.

### Fast quantity input

Use this option to determine the speed of the entry in the order matrix. Click on a size for faster quantity entry. Click left on the - symbol to decrease, click right on the + symbol to increase, click and hold to delete.

## Order confirmation timeout slider

With this slider you can set the maximum waiting time for an order confirmation after sending.

## Download performance

### Skip product images

Choose this option if you do not want the product images to be included when the data is refreshed. The old product images will then remain.

### Skip lookbook images

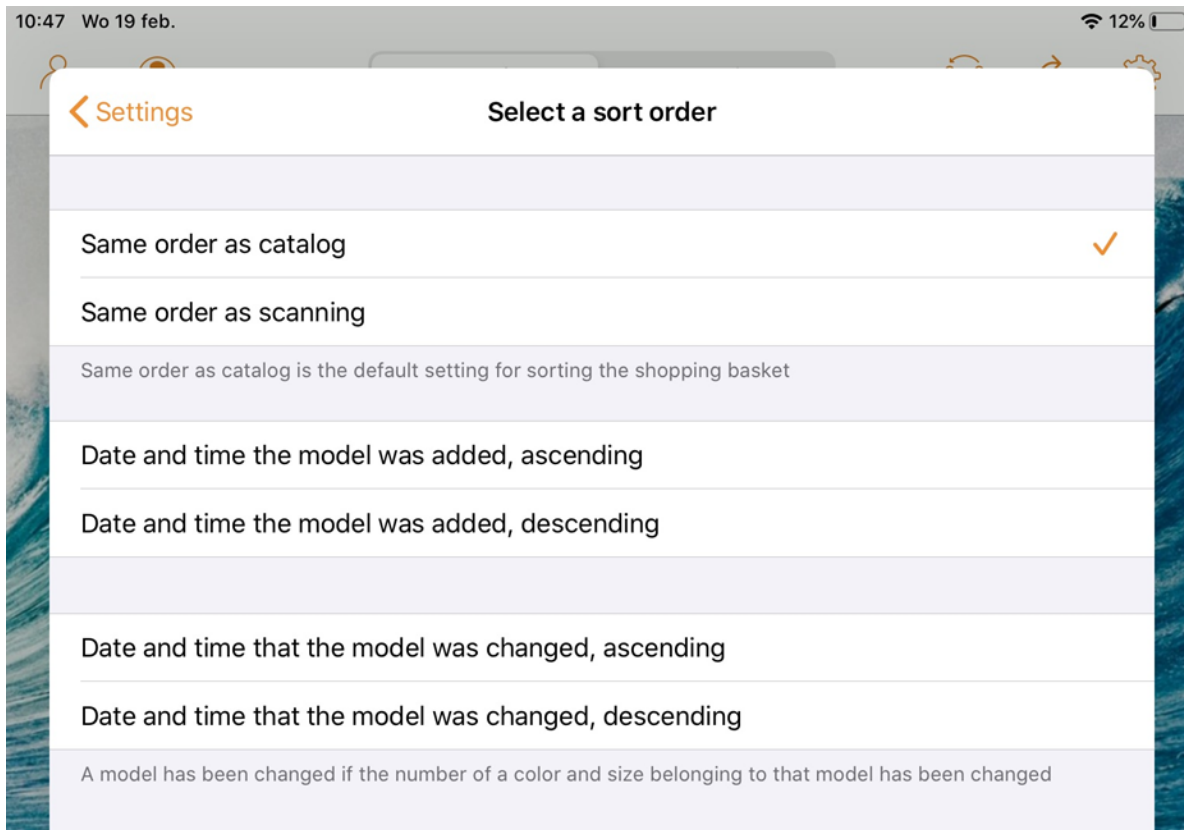
Choose this option if you do not want the lookbook images to be included when the data is refreshed. The old lookbook images will then remain.

## Download Quality

With this setting you can adjust the quality of the product images which results in an improvement of the download time and speed.



Dashboard > Dashboard functions > Settings > Select a sorting order



### Same order as catalogue

This relates to the sorting order according to the catalogue in the B2B. Go to the B2B settings for more information about the sorting order.

### Same order as scanning

Order for the shopping basket.

### Date and time the model was added, ascending

Date and time when you added the item to your shopping basket.

### Date and time the model was added, descending

Date and time when you added the item to your shopping basket.

### Date and time that the model was changed, ascending

If a change has been made to the item to be ordered (also to adjust the number or add colour from the shopping basket).

### Date and time that the model was changed, descending

If a change has been made to the item to be ordered (also to adjust the number or add colour from the shopping basket).





## Storage

STORAGE	
Capacity	34,92 GB used, 15,2 GB free
Databases	1,49 GB >
Images	33,43 GB >

Settings	Select a domain	Select
	APPGAST@eezeebee	6,7 MB >
	Belgie@carsjeans	75,5 MB >
	Desi@my-jewellery	Zero KB >

### Capacity

Here you can see the capacity, how much data has been downloaded, and how much space is still available on the iPad.

### Databases

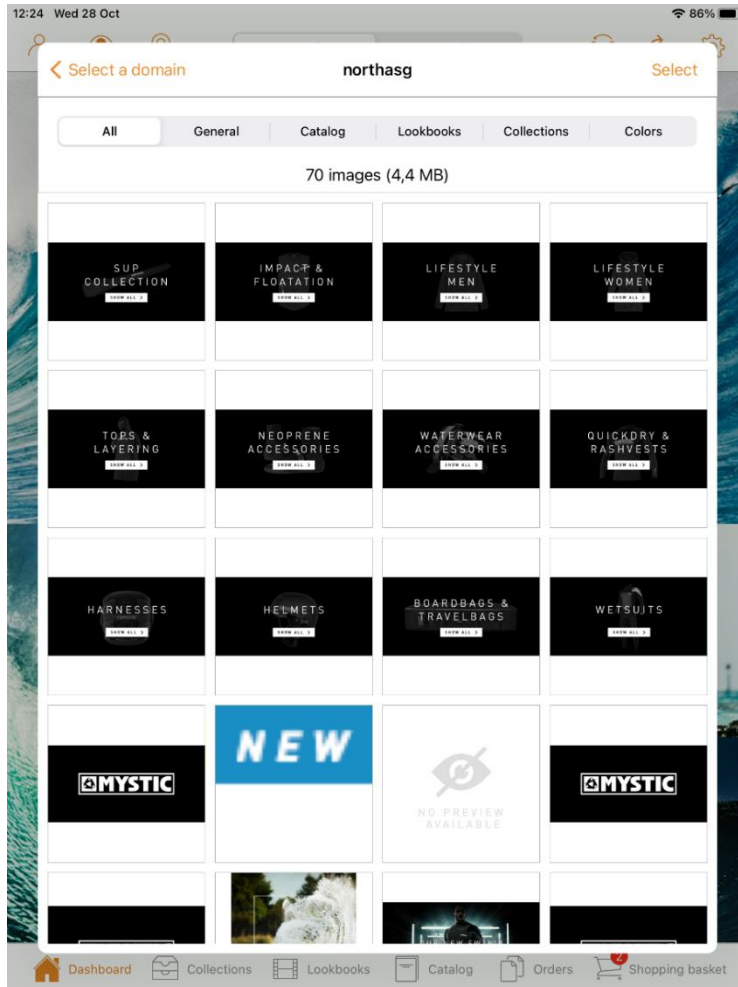
If you tap on 'Databases', you get an overview of all domains. If there is only one domain, you will be taken to the next screen with all databases. Databases that are not active can be selected.

### Deleting databases

Click on 'Select' and one or more domains to delete completely.



## Images



### Images

Here you will find all saved images. You can use this option, for example, to delete the old product images from the sales app. This is only local on your iPad.

### Removing images

- Select a domain.
- Click on the category from which you want to delete images, for example, 'General' or 'Lookbooks'.
- Click on 'Select' and select the images or 'Select all' (at the bottom of the screen) to remove all images from this category.
- Click on the bin (bottom right) to delete.

### Delete selection

Click on 'Deselect all' (bottom left).



## Data restore

DATA RESTORE			
Local	Oct 14, 2020 at 2:23 PM	OK	>
External	Oct 28, 2020 at 11:01 AM	OK	Download

## Account

ACCOUNT			
Delete your account after logout			<input type="checkbox"/>
Username	APPGAST@eezeebee	Log out	

### Local

These are data stored on the database of your iPad, such as the wish list, templates, orders, and/or shopping baskets.

#### Restore local data

You have the option to restore the local data on the iPad. This is subject to the condition that the sales app is connected to an iCloud account. If your iCloud is not connected to the sales app, then you may have lost all local data. The advice is therefore that every sales agent/user activates their iCloud account and connects it to the sales app.

### External

This relates to data sent from the external database (B2B, ERP), for example, product information, customers, models, prices, etc.

#### Restore external data

You have the option to restore the external data on the iPad. Click on 'Download'.

#### Delete your account after logout

This option allows you to choose whether your login details will be saved on the current iPad/sales app. These can then be found in the list 'switch between accounts'.

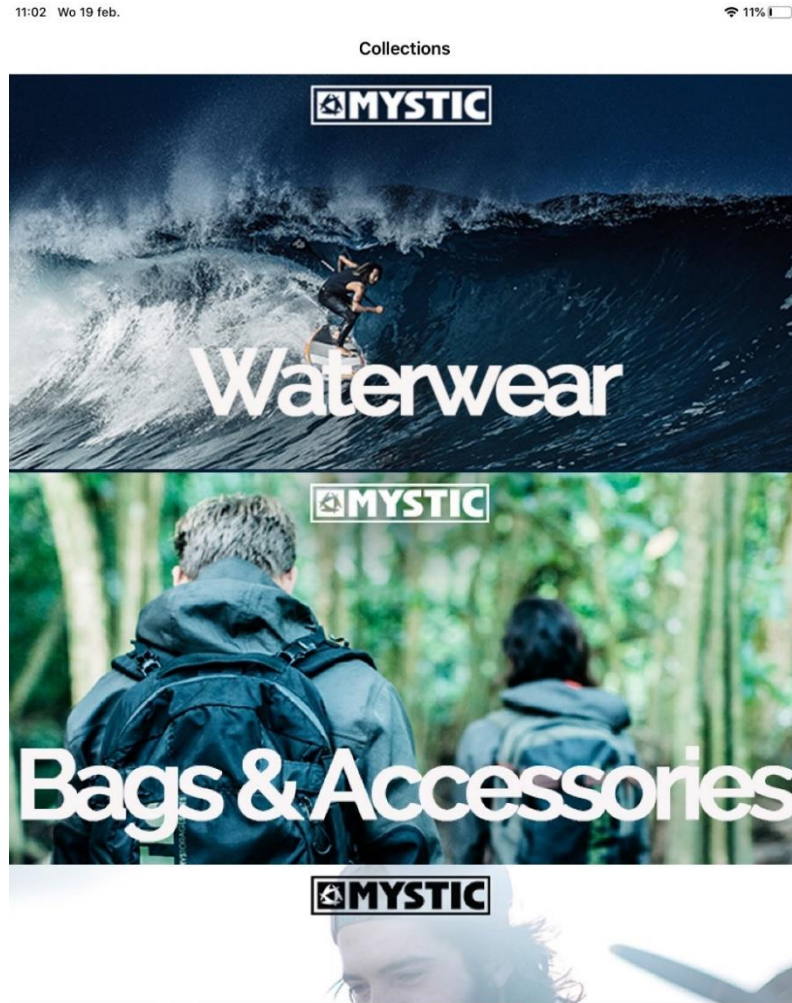
#### Username

Here you can see the user/username that is logged in to the sales app. Click on 'Log out' if you want to log out. You'll be taken back to the login screen.



## Collections

Go to Collections (highlighted in orange) and choose a selection of all items (season, brand, product group, etc.).



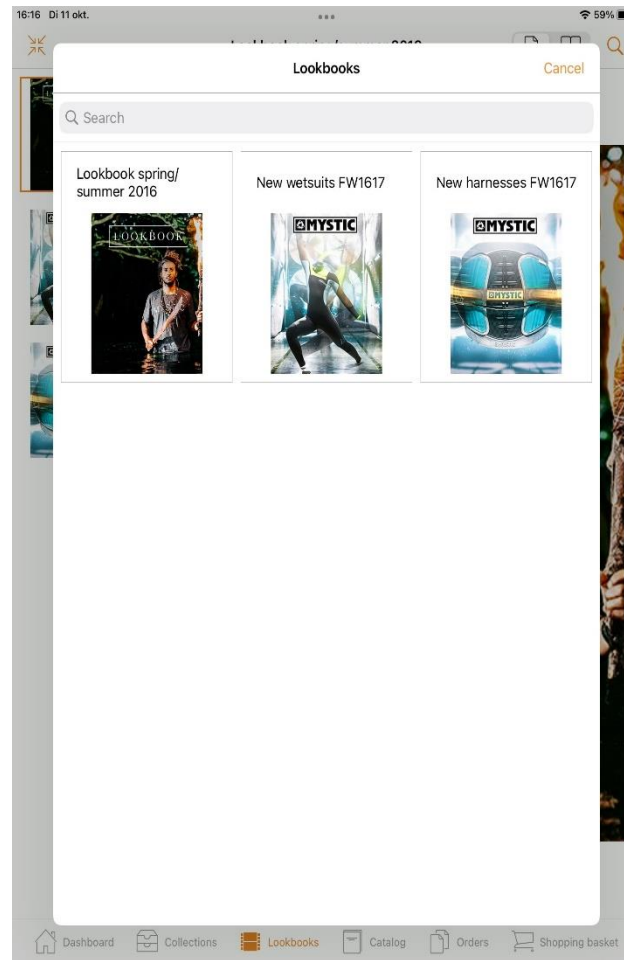
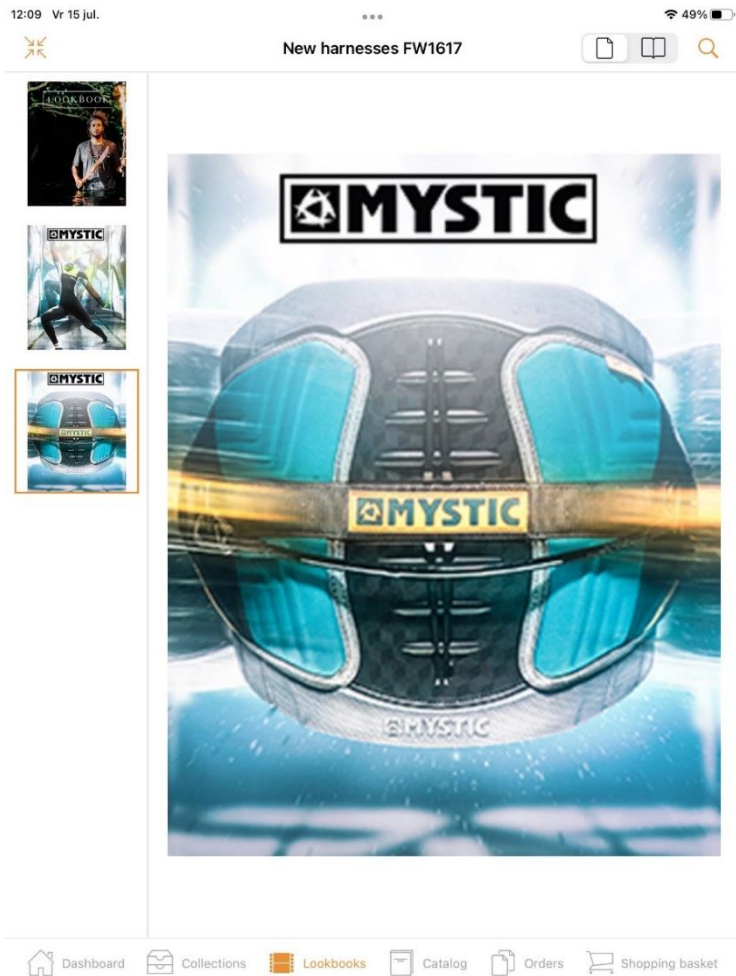
### Display of collections

The collections in the Eezee Sales App are displayed by setting up the Wheel of Fortune module in the backend of the B2B.

For more information about Wheel of Fortune, see the B2B manual.



## Lookbooks



Click on the Lookbooks and select a lookbook. You can set the lookbooks and items available for order in the B2B backend.

### Customize display

In the top right corner you can use the icon to adjust the display. You can choose to display one or more pages.

Multiple page views are only possible if there are multiple images available in this lookbook.

Click on the  to open the search popup to search for items in the lookbooks



Tap top left to enlarge the selected photo and then swipe to the next look.

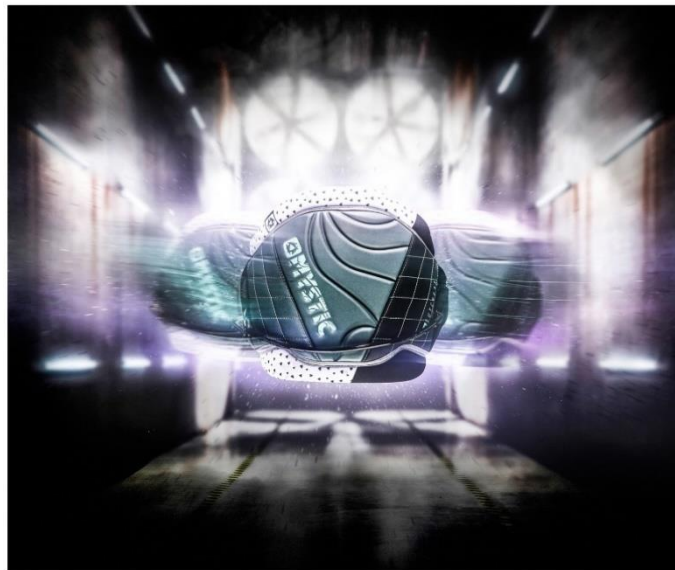


Tap on the shopping basket icon and the items can be ordered immediately.



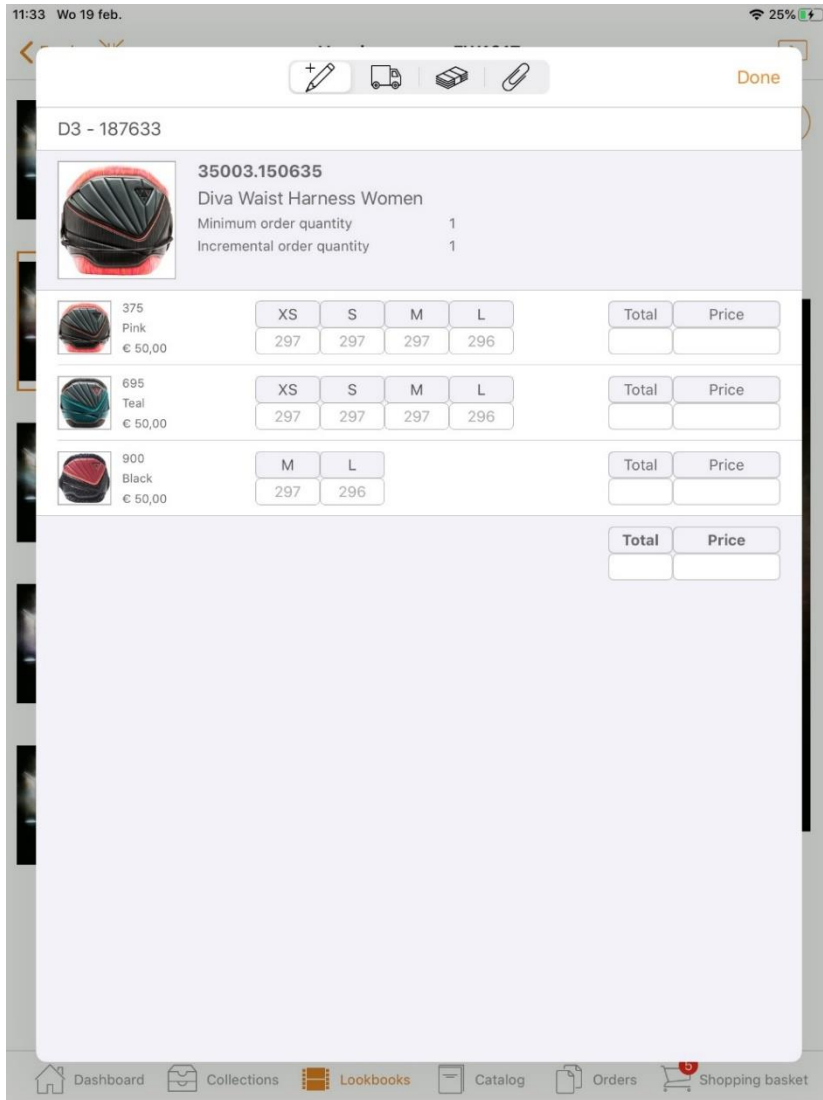
Let the looks play automatically.

You also have the option of having the looks played automatically in a slide show.





## Buy the look



Click on the 'Shopping basket' icon for 'Buy the look'. The look displayed in the lookbook can be ordered by clicking the shopping basket icon.

You'll see the order matrix with the items you can order from this look.



## Catalogue

(at the top of App4Sales - left to right) Tap on the subject for more information.



### Configuring the display

You can use these buttons to configure the display of the catalogue. See next page for an example of both displays.

All

### Show all products

This button is used automatically after logging in and tapping the catalogue tab.

Tap on this image if you want all items in the catalogue to be shown.

Filter

### Filters

Tap on this image to filter in the catalogue so you can limit the display of items.

Wish list

### Wish list

All items saved as favourites will be added to the wish list. Tap on this image to view all items and order them if you wish.



### Scanning

You can scan products with a barcode so that you can order them quickly. Tap on this image to link the scanner.



### Download preview / Share document

You have the option to download the preview of the screen. All items will be created to a document. It may take a while if you want to add a lot of items. Tap on 'Done' to cancel.

Q Search

### Search

You can use the search function to quickly view or order a particular product. You can search by model number, description, or type and different scopes: All, Number, Name, Itemcode, Eancode.



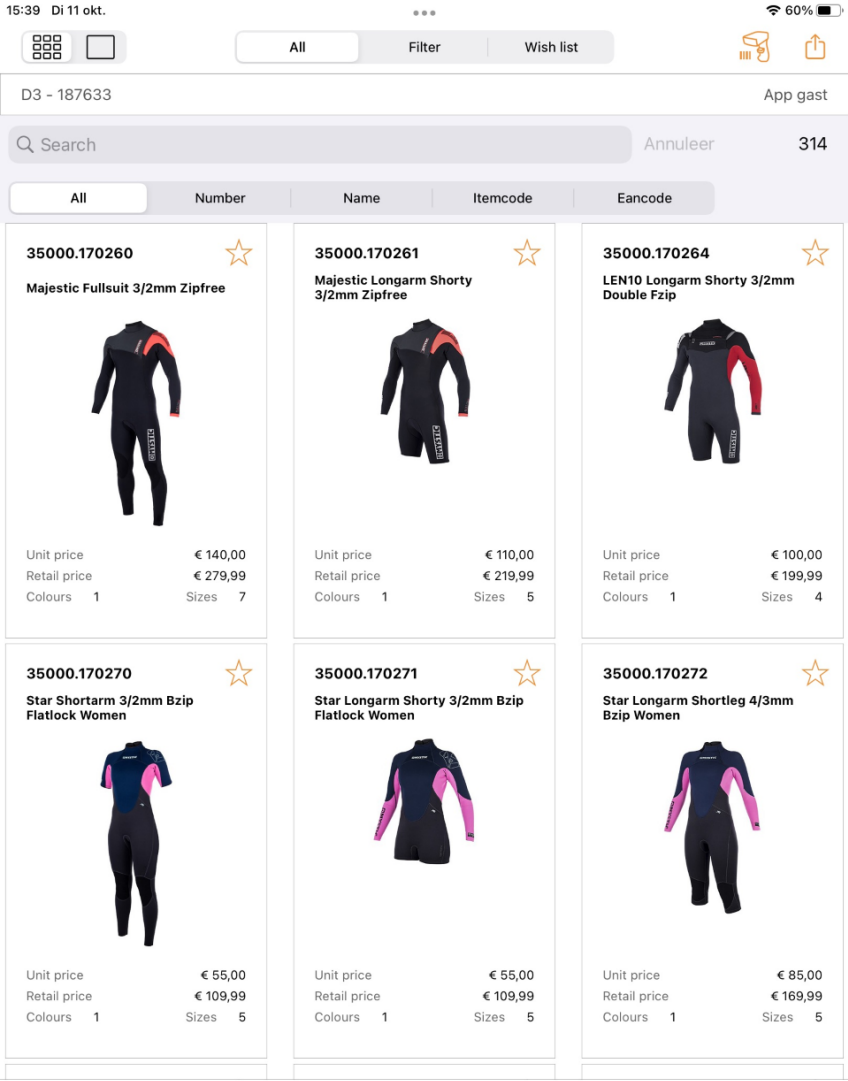
### Favourites

This image is displayed next to the model number of the product. Click on this image to save this product as a favourite in the wish list.





## Configuring the display



15:39 Di 11 okt. 60%

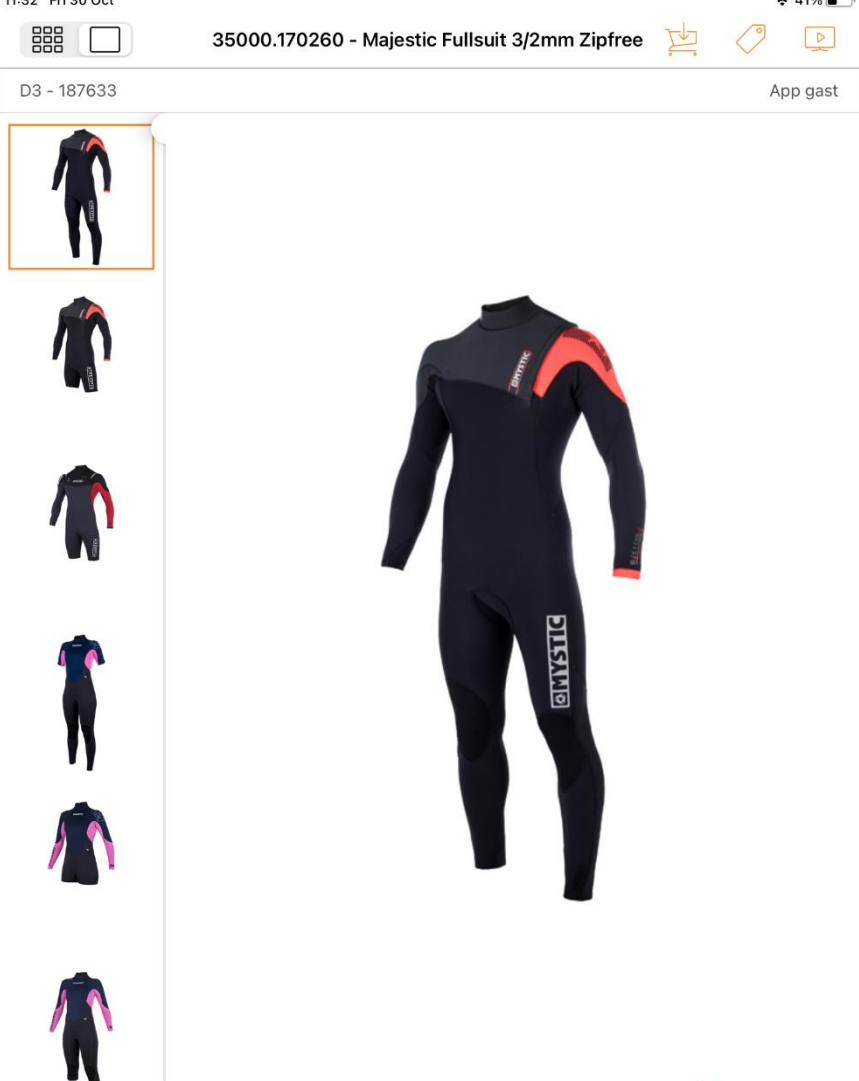
All Filter Wish list

D3 - 187633 App gast

Search Annuleer 314

All	Number	Name	Itemcode	Eancode
	35000.170260	Majestic Fullsuit 3/2mm Zipfree	35000.170261	35000.170264
Unit price € 140,00 Retail price € 279,99 Colours 1 Sizes 7	Unit price € 110,00 Retail price € 219,99 Colours 1 Sizes 5	Unit price € 100,00 Retail price € 199,99 Colours 1 Sizes 4	Unit price € 55,00 Retail price € 109,99 Colours 1 Sizes 5	Unit price € 55,00 Retail price € 109,99 Colours 1 Sizes 5
	35000.170270	Star Shortarm 3/2mm Bzip Flatlock Women	35000.170271	35000.170272
Unit price € 55,00 Retail price € 109,99 Colours 1 Sizes 5	Unit price € 55,00 Retail price € 109,99 Colours 1 Sizes 5	Unit price € 85,00 Retail price € 169,99 Colours 1 Sizes 5		

Dashboard Collections Lookbooks Catalog Orders Shopping basket



11:32 Fri 30 Oct 41%

35000.170260 - Majestic Fullsuit 3/2mm Zipfree

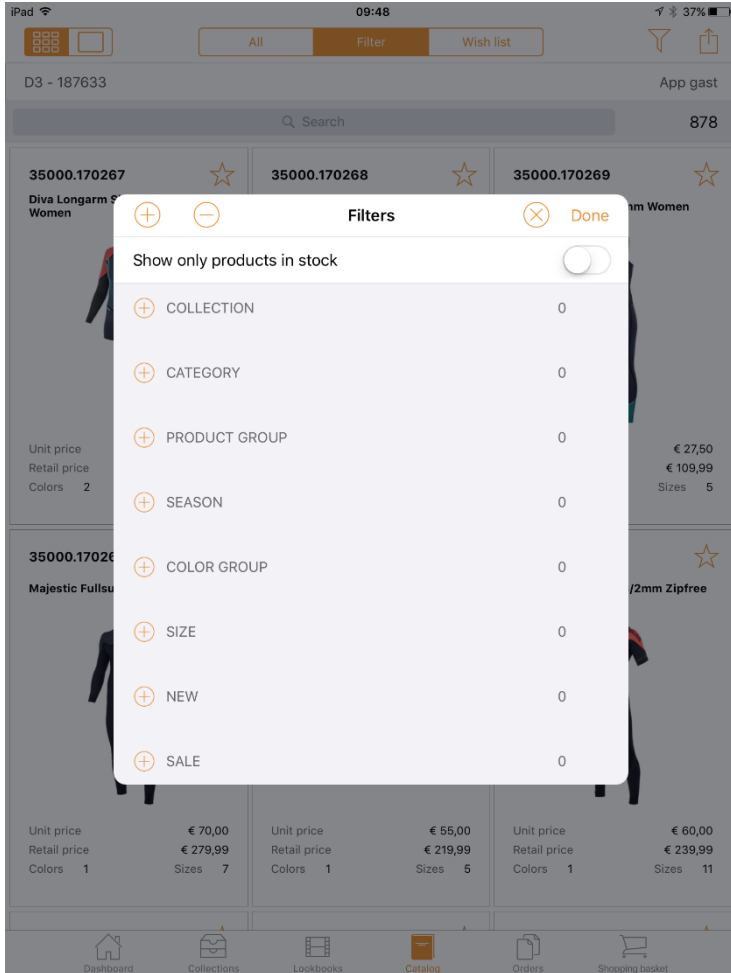
D3 - 187633 App gast

Dashboard Collections Lookbooks Catalog Orders Shopping basket



## Filters

Go to the 'filter' icon in the catalogue overview at the top right for filter options.



These product filters are sent as data from the Eezee B2B.

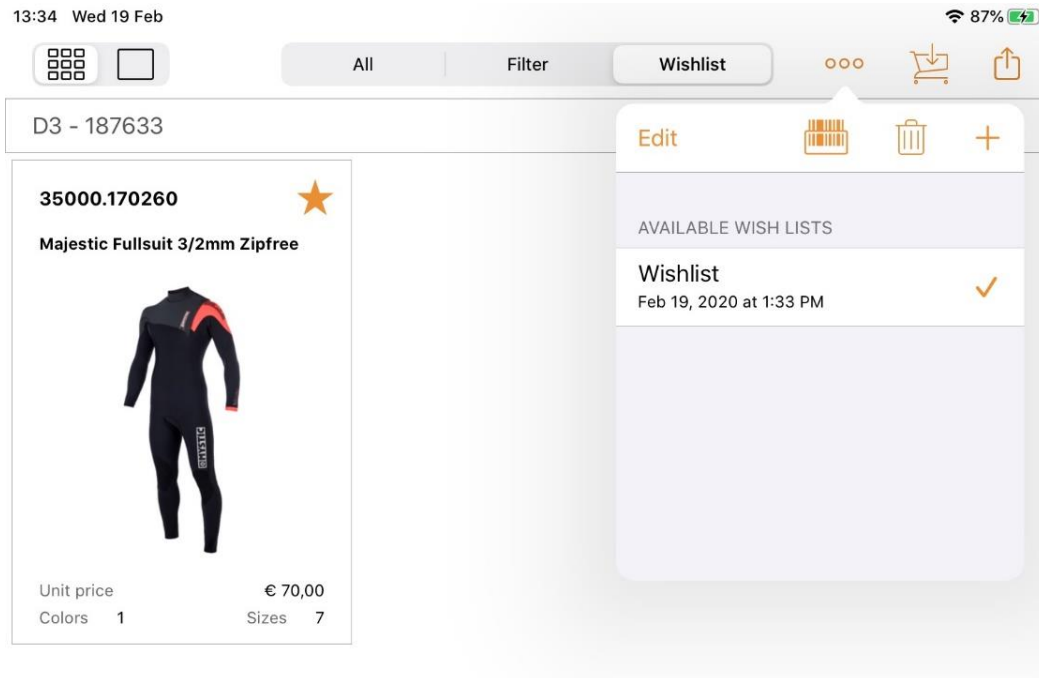
### Show only products in stock switch

### Changing filters

This is only possible from the B2B backend. Go to the settings module and click on the 'products' tab. This setting affects both the B2B and the sales app. Go to the manual B2B for more info.



## Wish list



The menu bar consists of the following options:

### Edit

The table enters edit mode to modify a specific list. You can use this mode for adding articles to your wishlist by scanning. Go to the next page for more info.

### Scanning

You can use the iPad to scan products, which will be added to your current wish list. By the first use: after tapping on this button you have to 'allow camera'. Click on the title above for more information about scanning.

### Delete

Tap on the container to delete items of the current wish list. The active wish list (the one with the check mark) cannot be deleted.

### Add

Click on the + button to add a new wish list.

### Multiple wishlists

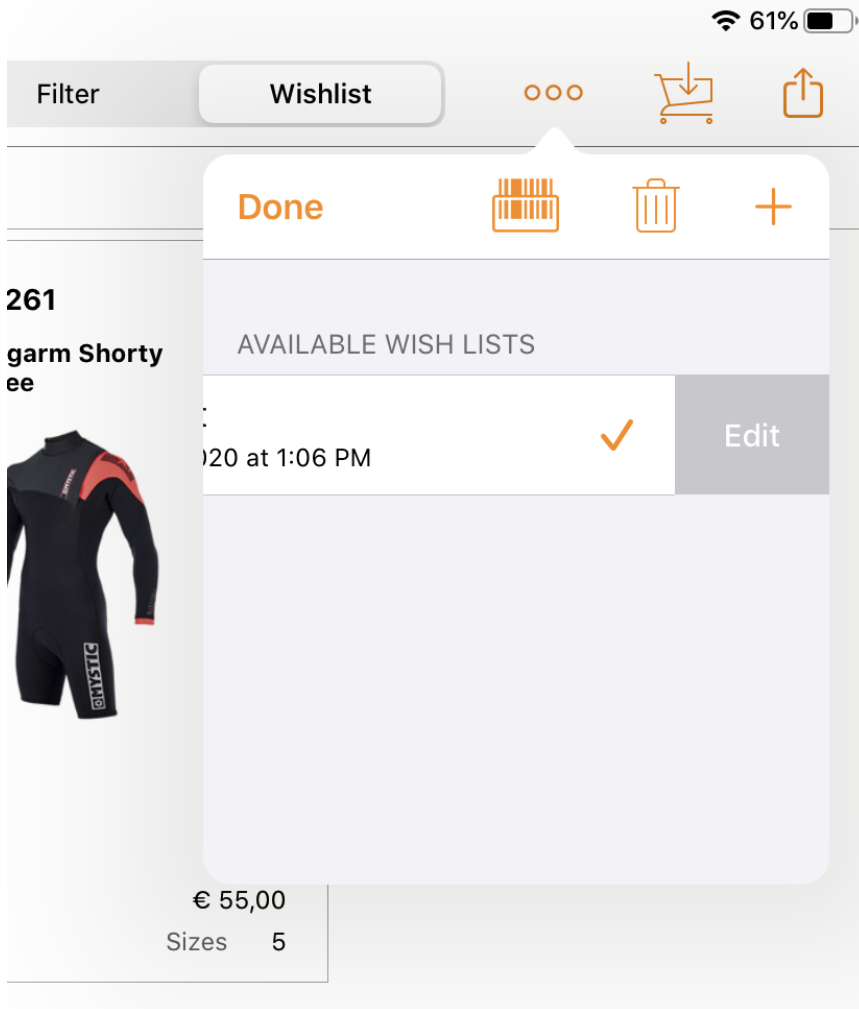
It is possible to create multiple wish lists from the tab catalogue. See the screenshot for 'available wishlists'.

### Edit name of available wishlists

Swipe to the left in the current wishlist to edit the name. After saving the changes you will see the current date beneath the name when the last changes has been saved.



If you swipe a wish list from the list of available wish lists to the left, you will get the following screen:



## Edit modus

### Add items to current wishlist

After tapping on the 'Edit' button you can see in the menu bar the 'Edit' button has been changed to the 'Ready' button. Tap the - button to go to the 'Edit' mode. Tap on the 'Barcode' icon to scan articles using the camera of the iPad. Tap on 'Save' to save the changes.

The following options are available:

### Edit the current wishlist

This allows you to change the name of the wish list.

### Delete

This will remove the wish list.



## Scanning

There are two options to use a scanner:

- OPN-2006 scanner
- Generic scanner support

### OPN 2006 scanner

You can use the scanning function by using the scanner 'OPN 2006'. See below for more info about this scanner.



You can use 'scanning' when you go to the tab 'Catalogue' and tap the scan button (top right next to the share button). The OPN 2006 scanner can be used via Bluetooth as a barcode scanner in a shop, allowing you to set the iPad aside. It is a number scanner, so every beep is an addition to your basket.

In the settings you can choose the order in which the products in the basket are displayed.

- Order according to Catalogue
- Order as scanned



### Connecting/coupling the scanner

To connect the scanner with an iPad via Bluetooth, go to App4Sales.

Please note: not in the Bluetooth settings of the iPad. Scan the lower barcode 'Bluetooth Low Energy Mode' in the Quick start Guide. Setting up the scanner is only possible during initial use.

#### Step 1

Log into App4Sales. Go to the Catalogue tab. Choose the order type (stock/presales).

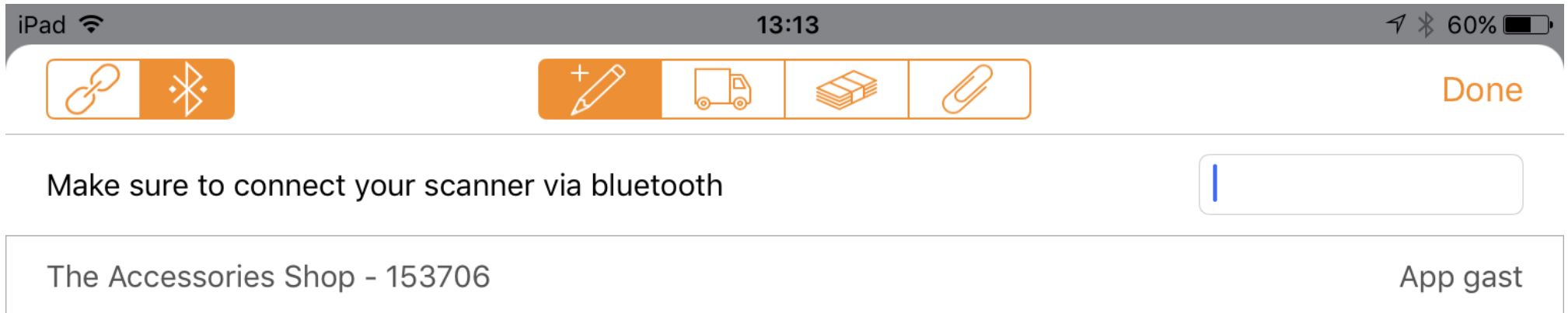
Tap on the barcode button at the top right of App4Sales. Accept the message 'give permission for Bluetooth'.

#### Step 2

App4Sales is searching for a device... See message > searching for a device... Press the small lower button on the scanner for two seconds until a blue light comes on. You will hear a short beep. You will now get the message > You can scan on App4Sales.

#### Step 3

Grab the scanner. Press the big button with three dots to start scanning. Scan the product, and you will immediately see the order matrix appear. Please note that if you have tapped on the order type 'stock' at the top of the catalogue, the product you are going to scan must be present in the order type 'stock'.



## Generieke scanner support

If you set the toggle button at the top left to "bluetooth connected", you can also use other barcode scanners. In this case, the user must set up the bluetooth connection himself via the settings app. Then you return to App4Sales and you see the screen below:

Input mode is active, but you don't see a keyboard. This has been taken over by the scanner. With every scan, the barcode is sent to the input field (HID mode). Each scanner often also has a button to make the keyboard visible again (and to make it disappear again via the same button), without disconnecting the bluetooth connection. For example, with the OPN-2006 this is the small square button. And with the Symbol scanner it is the minus button.



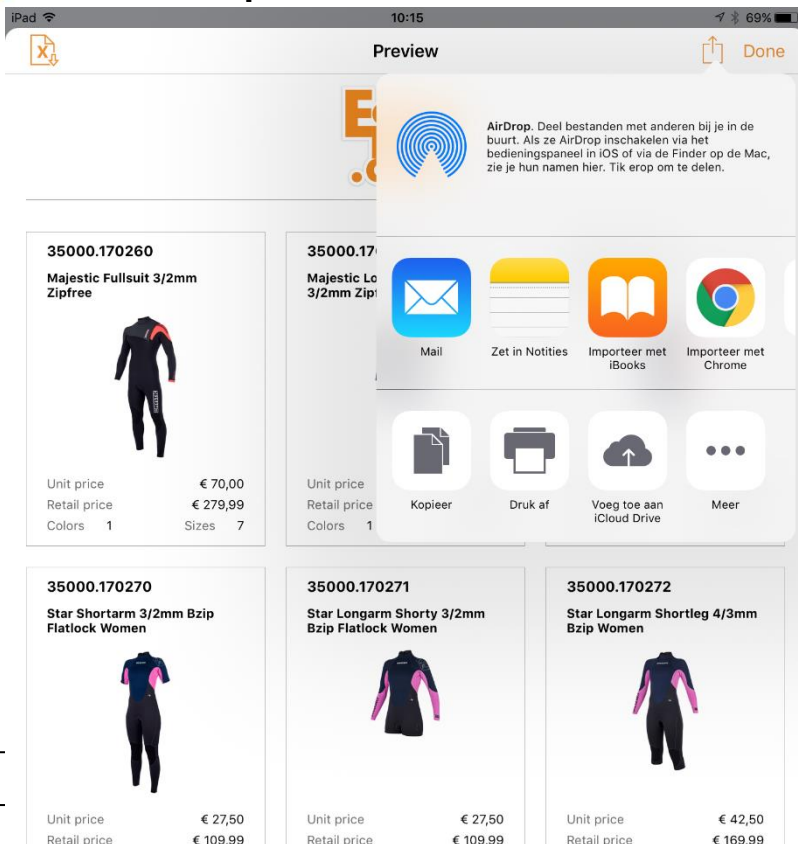
If you leave the screen after scanning, the bluetooth connection will not be disconnected automatically. You can do this via the scanner itself, by switching it off. You do this by pressing the relevant button for a few seconds (OPN-2006 → square button, Symbol → bluetooth button).



Dashboard > Catalogue > Download Preview



## Download preview



You have the option to download the preview of the screen. All items will be created to a pdf document. This pdf document can be send in different ways. It may take a while if you want to add a lot of items. Tap on 'Done' to cancel.

Choose an option to share your preview:

- AirDrop
- Messages
- Mail

Make sure that the attached PDF file is not too large to send, as this may prevent the e-mail from being sent (bouncing e-mail). If you want to share large files, we advise you to use software such as Dropbox.

- Notes

### Other share functions

Copy to Books

Markup

Print

Save in Files

Add tags

Click on the 'Label' icon to view all product information.

### Sharing preview

Using the 'Arrow' icon (top right), you can send your shopping basket in





## Orders

16:04 Ma 30 mrt.

100%



### Order list

	Order number ↑↓	Customer number ↑↓	Customer ↑↓	Date ↑↓	Status
	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>
>	MSTC03759	187633	D3	2020-03-30 14:03:43	OK
>	MSTC103770	187633	187633	2020-03-16 13:42:36	OK

Click on 'Orders' (bottom right) for an order summary per customer. The Orders tab gives you an overview of all orders placed. The overview contains all orders written by the logged in sales agent.

### View content

Click on a written order to view its content.

### Load data

Click on the 'clock' icon at the top left for the historical order summary.

### Status

#### Offline

At the time the order was sent, there was no internet connection available.

#### Rejected

One or more variants no longer exist, or there is no longer sufficient stock available.

#### Error

It was not possible to successfully create the order. The key-user in your company can send an e-mail to support@eezeebee.com.

#### OK

The order was successfully created in Eezee B2B.

### Order details

If you press the > button at the beginning of an order line, you will be taken to the relevant detail screen.

### Orders that have not been completed

At the bottom right of the screen, a message is displayed (badge) with a number. This indicates how many orders there are that have not yet been completed. This relates to the currently selected customer, as well as all other customers for whom orders have been written.

### Presale/stock order overview

Orders of both presales and stock are shown in the overview – so not only of the currently selected order type via the dashboard. The overview is shown as a spreadsheet.



## Order details

14:10 Wed 28 Oct

80%

[Back](#)

Order number MSTC103770



	Model number	Color	Size	Total prod
	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>
	35000.170260	900	L	
	35000.170260	900	LS	
	35000.170260	900	XL	
	35000.170265	650	S	
	35000.170265	650	MT	
	35000.170265	650	L	
	35000.170265	650	LT	
	35000.170265	650	XL	
	35000.170265	650	XLT	
	35003.110700	870	S	
	35003.110700	870	M	
	35003.110700	870	L	
	35003.110700	870	XL	
	35003.110700	900	S	
	35003.110700	900	M	
	35003.110700	900	L	
	35003.110700	900	XL	
	35003.110700	945	S	
	35003.110700	945	M	
	35003.110700	945	L	
	35003.110700	945	XL	

### Reorder

Tap on the shopping-basket icon at the top right to reorder. Please note: If there are already items in the shopping basket, you will receive a notification:

#### Warning

Are you sure to import the selected order in the current shopping basket? Existing products will be deleted first.

[Cancel](#)

[Confirm](#)

### Resend order

An order that does not have an OK status can be resent in the relevant details screen. Orders with an offline status are automatically resent when the app is connected to the internet again.

### Delete order

An order that does not have an OK status can be deleted in the relevant details screen.



## Status: Offline

12:53 PM Thu Apr 9 <span style="float: right;">📶 100% 🔋</span>					
<span>⏪ Back</span> <span style="float: right;">🛒 ⬆️ 🗑️</span>		The Shoe Shop			
Date		2020-04-09 10:52:48			
Status		Offline			
	Model number <span>↑↓</span>	Color <span>↑↓</span>	Size <span>↑↓</span>	Total products <span>↑↓</span>	Total amount
⊗	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>
	35001.140385	100	XXL	3	€
	35001.140385	400	XL	2	€



## Status: Rejected

In the status column, you can see which variants are valid and which have been rejected.

12:53 PM Thu Apr 9 📶 100% 🔋

[← Back](#) The Fashion Shop 🛒 ⬆️ 🗑️

Date 2020-04-09 10:49:41  
Status Rejected

	Model number ↑↓	Color ↑↓	Size ↑↓	Status ↑↓	Total products
⊗	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>
	35001.140385	100	XXL	Valid	
	35001.140385	400	XL	Valid	
	35001.140385	Alida	L	Rejected	
	35001.140385	Alida	XXL	Rejected	
	35001.150485	370	XL	Valid	
	35001.150485	400	L	Valid	
	35001.150485	Alida	S	Rejected	

### Forcing a rejected order

If you would like to send the order with only the available variants, then click on the rejected order. You will now get an overview of all variants that are not present. You will see the option 'I agree to send the rejected order without the unknown variants'. Agree and click on the 'Send' button.



## Status: Error

12:53 PM Thu Apr 9 📶 100% 🔋

⏪ Back The Shoe Shop 🛒 ⬆️ 🗑️

Date 2020-04-09 10:51:33  
Status Error > Missing field: [date]

	Model number <span style="float: right;">↕</span>	Color <span style="float: right;">↕</span>	Size <span style="float: right;">↕</span>	Total products <span style="float: right;">↕</span>	Total amount
⊗	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>	<input type="text" value="Q Search"/>
	35001.140385	100	XXL	2	€
	35001.140385	400	XL	2	€

### Technical error

The error message is displayed at the top of the spreadsheet; in this case, it is a technical error. This is an error that has to be solved by Eezeebie. The key-user in your company can send an e-mail to support@eezeebie.com.



## Status: OK

16:10 Ma 30 mrt.

100%

[Back](#)

Order number MSTC03759




	Model number	Color	Size	Total products	Total amount
	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>
	35000.170260	900	L	1	€
	35000.170260	900	LS	1	€
	35000.170260	900	XL	1	€




## Historical data

Via the button on the top left, you can request an overview of historical orders.

You can refresh the historical data by tapping on the download button .

08:51 Mon 24 Feb 79% 

**Historical data**  Done

---

**GENERAL**

Customer	D3 - 187633
Last data refresh	Feb 19, 2020 at 12:50 PM

---

**OVERVIEWS**

My orders	77
My sent B2B weborders	54
My invoices	73
My creditinvoices	0
My shipments	85
My open orderlines	322

You can view historical data from the order overview. This data is retrieved from the B2B. It is not possible to change this from the sales app.

### Customer

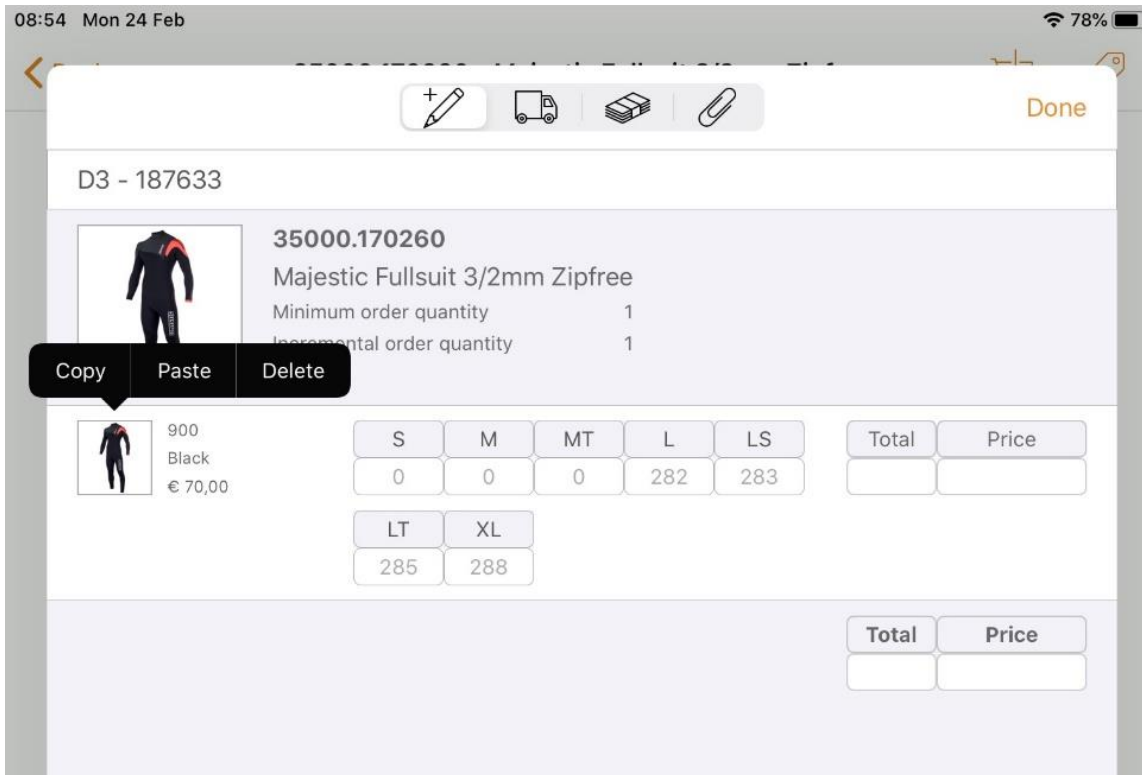
This relates to the impersonated customer.

### Last data refresh

Here the date is shown when the data was last loaded. If this does not contain all the information as sent from the ERP, check if this data is present in the B2B or click the download button.



## Baskets



Tap the 'Shopping basket' icon (top right) to order.

### Enter quantity

Click the bar on the right to increase the quantity by one and tap the bar on the left to decrease the quantity by one. Click the number box to enter larger numbers using the keyboard.

### Copy/paste/remove

Click on the model's small colour block for copy/paste/delete option. This is an easy way to copy a filled order line into another line. You can copy a line only at colour level (style).

### Paste in other line

Corresponding sizes are copied. Pasting can also be done at model level, in which case it will be done for all styles belonging to that model.





## Delivery (Lorry)

08:56 Mon 24 Feb 78%

+



Done

D3 - 187633

**35000.170260**

Majestic Fullsuit 3/2mm Zipfree

Minimum order quantity 1

Incremental order quantity 1

<p>900 Black € 70,00</p>	S	M	MT	L	LS	Total	Price
	0	0	0	1	1	3	€ 210,00
	LT	XL					
	285	1					

Total	Price
3	€ 210,00

### Directly available

Click on the 'Lorry' icon to see what's available for immediate delivery and what has a later delivery date.

Please note: only if the link with your ERP future stock supports this.



## Price structure (Banknote)

Tap on the 'Banknote' icon to view the price structure.

11:58 Fri 30 Oct 37%

**Basket**

D3 - 187633 App gast

**35000.170260**  
Majestic Fullsuit 3/2mm Zipfree  
Minimum order quantity 1  
Incremental order quantity 1

	S	M	MT	L	LS	LT	Total	Price
Black € 70,00	0	0	0	1	276	1	3	€ 210,00
	XL							
	1							

	Line	Product	Total	Price
Your price list price	€ 0,00	€ 0,00	3	€ 210,00
Customer discount				50,00%
Total discount				€ 70,00
Your net price				€ 70,00
Retail price				€ 279,99

In this pop-up you will see an overview of the following price structure:

- Price list price
- Customer discount
- Total discount
- Unit price
- Recommended retail price



## Line comments (Paper Clip)

An extra comment can be added for each size (e.g. printing).

14:02 Tue 25 Feb

56%



Shoppingbasket



D3 - 187633



**35000.170260**

Majestic Fullsuit 3/2mm Zipfree

Minimum order quantity 1

Incremental order quantity 1



900  
Black  
€ 70,00

S

M

MT

L

LS

XL

### Create multiple baskets per customer

By clicking on the icon, multiple shopping baskets can be created for the customer.



**35000.170261**

Majestic Longarm Shorty 3/2mm Zipfree

Minimum order quantity 1

Incremental order quantity 1



900  
Black  
€ 55,00

L

XL



## Line discount

13:32 Thu 29 Oct 46%

Basket

D3 - 187633 App gast

**35000.170260**  
Majestic Fullsuit 3/2mm Zipfree  
Minimum order quantity 1  
Incremental order quantity 1

	S	M	MT	L	LS	LT	Total	Price
Black € 70,00	0	0	0	1	276	1	3	€ 210,00

XL  
1

Gross	Line	Product	Total	Price
€ 210,00	€ 0,00	€ 0,00	3	€ 210,00

Discount based on

Gross	Line	Product	Total	Price
€ 210,00	€ 0,00	€ 0,00	3	€ 210,00

Dashboard Collections Lookbooks Catalog Orders Shopping basket

If you click on the discount button, you will get an overview of all the discounts that apply to the shopping basket.

13:46 Wo 4 dec. 11%

Marge Percentage Bedrag Gereed

**35000.170260**  
Majestic Fullsuit 3/2mm Zipfree  
Minimum bestelhoeveelheid 1  
Incrementele bestelhoeveelheid 1

	Bruto	Marge	Korting	Totaal	Prijs
900 Black € 70,00	€ 210,00	4,00	€ 0,00	3	€ 210,00

	Bruto	Korting	Totaal	Prijs
	€ 210,00	€ 0,00	3	€ 210,00

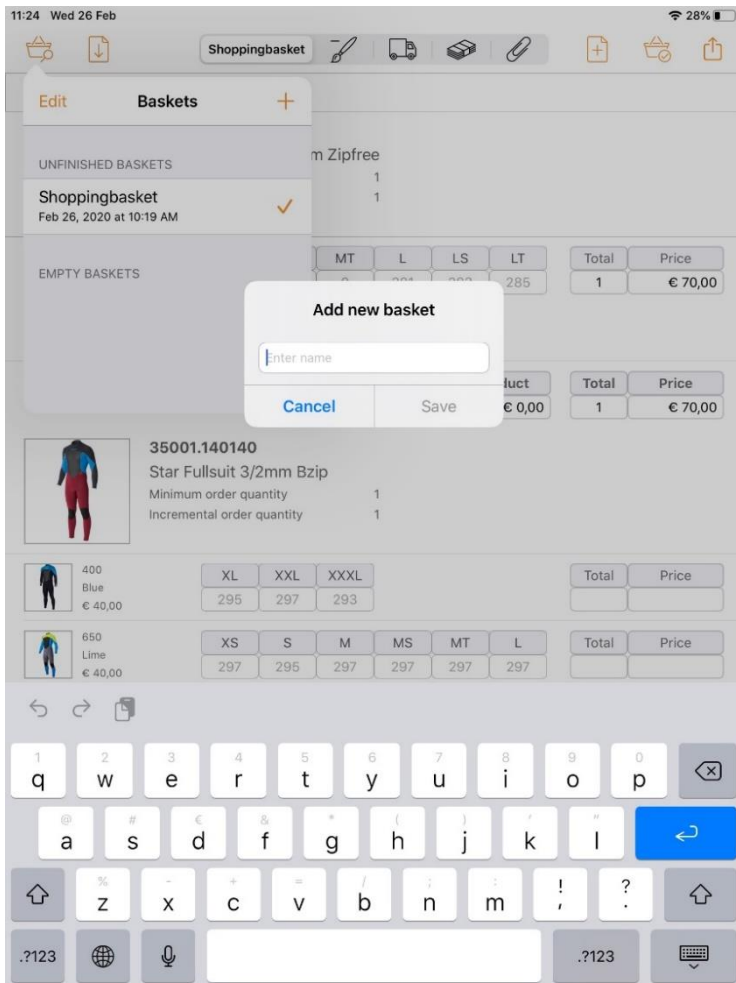
A line is defined as a style of a model. Discounts can be given per line. This discount applies to all variants that belong to the style in question.



## Add new basket

Create multiple baskets per customer

By tapping on the **+** icon, multiple shopping baskets can be created for the customer.





## Sharing shopping baskets

10:36 Wed 26 Feb 29%

Shoppingbasket

D3 - 187633

**35000.170260**  
Majestic Fulsuit 3/2mm Zipfree  
Minimum order quantity 1  
Incremental order quantity 1

900 Black € 70,00

S	M	MT	
1	0	0	2

XL 287

Hide unit prices

Hide discount

Hide stock

Continue

Gross	Line	Product	Total	Price
€ 70,00	€ 0,00	€ 0,00	1	€ 70,00

**35001.140140**  
Star Fulsuit 3/2mm Bzip  
Minimum order quantity 1  
Incremental order quantity 1

400 Blue € 40,00

XL	XXL	XXXL	Total	Price
295	297	293		

650 Lime € 40,00

XS	S	M	MS	MT	L	Total	Price
297	295	297	297	297	297		
LS	LT	XL	XLT	XXL	XXXL		
297	294	297	297	297	297		

815 Bordeaux € 40,00

S	M	MS	MT	L	LS	Total	Price
297	297	295	297	297	297	297	€ 11.880,00
LT	XL						
297	297						

Discount based on

Gross	Line	Product	Total	Price
€ 11.950,00	€ 0,00	€ 0,00	298	€ 11.950,00

Dashboard Collections Lookbooks Catalog Orders Shopping basket 298

First you get three options for the display in the template.

### Hide unit prices

This option ensures that no unit prices are shown in the shopping basket.

### Hide discount

This option ensures that no discounts are shown in the shopping basket.

### Hide stock

This option ensures that no stock is shown in the shopping basket.



The screenshot shows a mobile shopping app interface. At the top, the status bar displays '10:16 Wed 26 Feb' and '33%' battery. The app header shows 'Shoppingbasket' with various icons. The main content area displays a list of items in a shopping basket:

- Item 1:** 35000.170260 Majestic Fullsuit 3/2mm Zipfr. Minimum order quantity, Incremental order quantity. Price: € 70,00.
- Item 2:** 35001.140140 Star Fullsuit 3/2mm Bzip. Minimum order quantity, Incremental order quantity. Price: € 40,00.
- Item 3:** 650 Lime. Price: € 40,00.
- Item 4:** 815 Bordeaux. Price: € 40,00.

A sharing menu is open over the items, listing options: AirDrop, Messages, Mail, Notes, Copy, Markup, Print, Save to Files, Add Tags, and Edit Actions... The bottom of the screen shows a navigation bar with icons for Dashboard, Collections, Lookbooks, Catalog, Orders, and Shopping basket (with a '298' badge).

Choose an option to share your shopping basket:

- AirDrop
- Messages
- Mail

Make sure that the attached PDF file is not too large to send, as this may prevent the e-mail from being sent (bouncing e-mail). If you want to share large files, we advise you to use software such as Dropbox.

- Notes

### Other share functions

[Copy to Books](#)

[Markup](#)

[Print](#)

[Save in Files](#)

[Add tags](#)

Click on the 'Label' icon to view all product information.

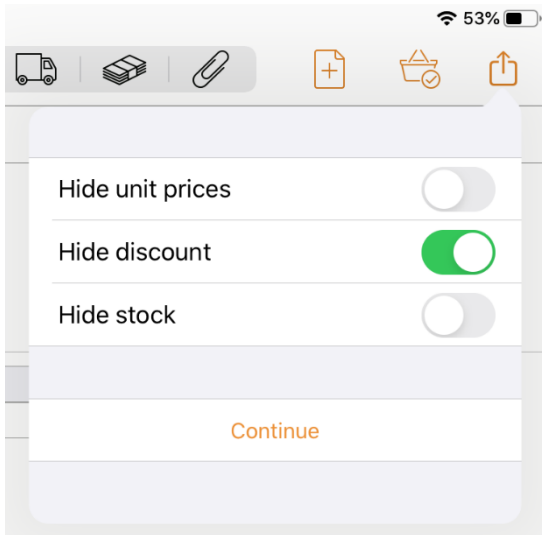
### Sharing shopping baskets

Using the 'Arrow' icon (top right), you can send your shopping basket in PDF.



## Hide discount when sharing the shopping basket

If you want to share the shopping basket, you can also hide the line discount.



This setting is independent of the general setting.

This gives you the option of displaying the line discount in your basket while hiding it when sharing.





## Complete shopping basket in the B2B

10:36 Wed 26 Feb 29%

Shoppingbasket

D3 - 187633

**35000.170260**  
Majestic Fullsuit 3/2mm Zipfree  
Minimum order quantity 1  
Incremental order quantity 1

Hide unit prices   
Hide discount   
Hide stock

900 Black € 70,00

S	M	MT	2
1	0	0	

XL 287

Continue

Gross	Line	Product	Total	Price
€ 70,00	€ 0,00	€ 0,00	1	€ 70,00

**35001.140140**  
Star Fullsuit 3/2mm Bzip  
Minimum order quantity 1  
Incremental order quantity 1

400 Blue € 40,00

XL	XXL	XXXL	Total	Price
295	297	293		

650 Lime € 40,00

XS	S	M	MS	MT	L	Total	Price
297	295	297	297	297	297		
LS	LT	XL	XLT	XXL	XXXL		
297	294	297	297	297	297		

815 Bordeaux € 40,00

S	M	MS	MT	L	LS	Total	Price
297	297	295	297	297	297	297	€ 11.880,00
LT	XL						
297	297						

Discount based on

Gross	Line	Product	Total	Price
€ 11.950,00	€ 0,00	€ 0,00	298	€ 11.950,00

Dashboard Collections Lookbooks Catalog Orders Shopping basket 298

This functionality depends on whether your ERP package supports it. Ask your ERP supplier about this.

Using the Arrow' icon at the bottom left, you can send your shopping basket to the B2B environment to checkout and send the order.

**Please note:** the sales agent must have access to the B2B environment.



## Add template

09:07 Mon 24 Feb

Shoppingbasket

D3 - 187633

35000.170260  
Majestic Fullsuit 3/2mm Zipfree  
Minimum order quantity 1  
Incremental order quantity 1

	S	M	MT	L	LS	LT	Total	Price
900 Black € 70,00	0	0	0	1	1	285	3	€ 210,00

XL  
1

Gross	Line	Product	Total	Price
€ 210,00	€ 0,00	€ 0,00	3	€ 210,00

Confirmation  
Do you want to create a template for the current shopping basket?

No Yes

	X	S	M	L	XL	Total	Price
900 Black € 55,00	0	245	251	1	1	2	€ 110,00

Gross	Line	Product	Total	Price
€ 110,00	€ 0,00	€ 0,00	2	€ 110,00

Discount based on

Gross	Line	Product	Total	Price
€ 320,00	€ 0,00	€ 0,00	5	€ 320,00

Dashboard Collections Lookbooks Catalog Orders Shopping basket

The purpose of a template is to store certain items in a 'template' to be able to order these items easily for multiple customers.

Click on the folded sheet with a '+' icon at the top right of the shopping basket.

### Apply template to another customer

As soon as you have added the template, you have the choice to use it for another customer as well. If, for example, certain items have to be ordered for multiple customers, you can import this template for each customer profile.

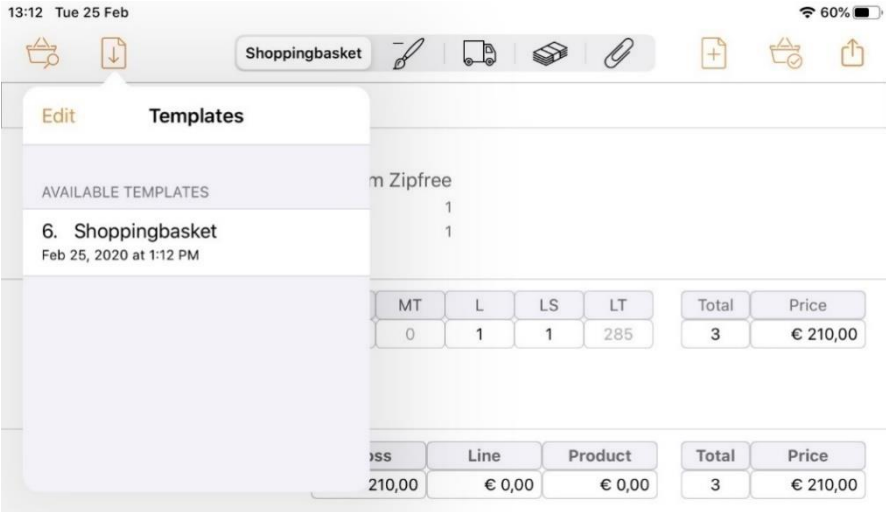
### Share template

As soon as you have saved the template from the shopping basket, you have the choice to 'share' it with the customer. This can be done by e-mail or through other channels.



## Importing templates

When importing, the applicable prices are determined. This allows you to quickly fill a basket if you choose another customer.

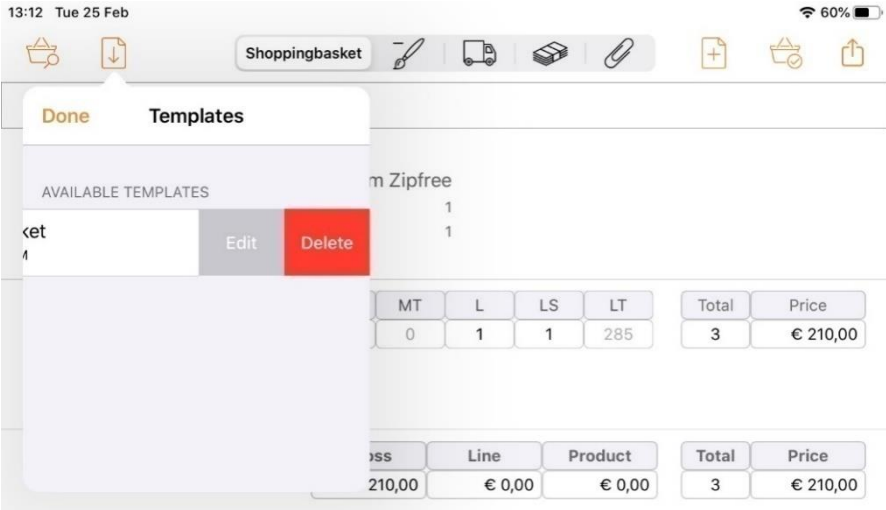


### Edit template

Using 'Edit', you can change the name of the template by swiping on the line of the template.

### Import validation

A shopping basket is validated upon import. If there are products that are no longer available, they will be removed from the shopping basket.





## Backorders

13:32 Thu 29 Oct 46%

Basket

D3 - 187633 App gast

**35000.170260**  
Majestic Fullsuit 3/2mm Zipfree  
Minimum order quantity 1  
Incremental order quantity 1

	S	M	MT	L	LS	LT	Total	Price
Black € 70,00	0	0	0	1	0	1	3	€ 210,00
	XL							
	1							

Gross	Line	Product	Total	Price
€ 210,00	€ 0,00	€ 0,00	3	€ 210,00

The colour of the lorry indicates whether the product is in stock:

- Green: in stock
- Orange: partly in stock and partly backorder
- Red: not in stock and no backorder

### Number in stock

Numbers can also be used to indicate the quantity still in stock. As soon as there is no stock, the agent can no longer order that product.

### Ordering without stock

You can set whether the agent may order without stock. Go to the B2B manual for more information. Please note: you need to refresh the data to see the current stock levels.

Discount based on

Gross	Line	Product	Total	Price
€ 210,00	€ 0,00	€ 0,00	3	€ 210,00

Dashboard
 Collections
 Lookbooks
 Catalog
 Orders
 Shopping basket 3



## Discount methods

The discount can be given in the following three ways:

1. Margin

The margin of a style without discount is calculated as the average margin of all variants belonging to the style in question.

The margin of a variant is calculated as follows:  $\text{margin} = \text{unit\_list\_price} / \text{unit\_price}$

The unit\_price includes any customer discount and product discount.

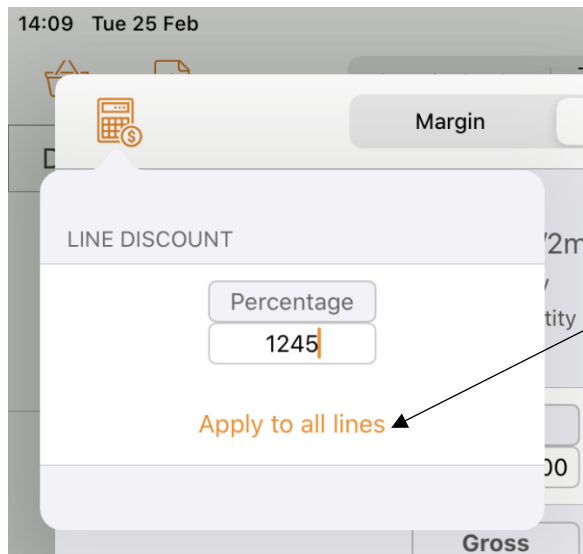
2. Percentage

3. Amount

The options available depend on the above-mentioned parameters.

## Calculator

You can use the calculator button (top left) to enter discounts faster:



### Apply to all lines

By clicking on 'Apply to all lines', the entered discount will be applied to all lines in your basket, taking into account minimum and maximum allowed values.



## Hide discount

You can hide line discounts in 'Settings':

Settings Done

GENERAL

Language  
English >

---

Hide unit prices

---

Hide discount

The total line of the shopping basket will then look like this:

🗑️
🔄
⬆️
🏷️

Discount based on			Total	Price
Gross	Line	Product		
€ 210,00	€ 0,00	€ 0,00	3	€ 210,00

🏠 Dashboard
📁 Collections
🎞️ Lookbooks
📖 Catalog
📄 Orders
🛒 Shopping basket <sup>3</sup>


The discount button is invisible, as are the columns for gross amount and discount. However, the prices shown still include the line discount.




## Price pop-up per variant

The price pop-up per variant shows all applicable discounts.

D3 - 187633



**35000.170260**  
Majestic Fullsuit 3/2mm Zipfree  
Minimum order quantity 1  
Incremental order quantity 1



900  
Black  
€ 70,00

S	M	MT	L	LS	LT	Total	Price
1	1	1	1	1	285	6	€ 420,00

XL
1

Your price list price	€ 140,00
Customer discount	50,00%
<b>Total discount</b>	<b>€ 70,00</b>
<b>Your net price</b>	<b>€ 70,00</b>

Total	Price
6	€ 420,00



**35000.170261**  
Majestic Longar  
Minimum order qua  
Incremental order q

This pop-up also shows the line discount if it is above 0 (> 0).

### Entered line discount at 0

In the following situations, an entered line discount is automatically reset to zero:

- For one of the variants belonging to the line, the amount is changed in the basket.
- One or more variants, belonging to the line, have become invalid during the validation of the shopping basket.
- Another basket is made of an order.
- A template is made of the basket. The template



## Shopping basket statistics

16:26 Ma 30 mrt.

100%



Shopping basket statistics

Done

Brands Categories Collections Product groups Seasons

All sizes Ordered sizes

Mystic Waterwear Kit...	Description	Price	Total	Quantities							
				1.35m	1.40m	1.45m	1.50m	1.6/2.1	1.60m	1.70	1.70m
	Majestic Fullsuit 3/2mm Zipfree 35000.170260	€ 210,00	3	0	0	0	0	0	0	0	0
	Majestic Longarm Shorty 3/2mm... 35000.170261	€ 165,00	3	0	0	0	0	0	0	0	0
	Leg Strap Set 35001.061820	€ 15,00	6	0	0	0	0	0	0	0	0
	Star S/ S Quickdry 35001.150485	€ 26,25	3	0	0	0	0	0	0	0	0
	Star S/ S Quickdry 35001.150485	€ 35,00	4	0	0	0	0	0	0	0	0
	Star S/ S Quickdry 35001.150485	€ 35,00	4	0	0	0	0	0	0	0	0

You can view the statistics from the shopping basket.

Click on the icon in the shopping basket.

There are a maximum of five groups that can be grouped together. This can be set in the backend of the B2B.

- Brands
- Categories
- Collections
- Product groups
- Seasons

### Simplified statistics

If no group is activated from the backend of the B2B, this module is actually turned off and you only see the simplified statistics.

### Grouped statistics

At the top left is a button to switch between the grouped and the simplified view.

### Active groups

The groups that are active are shown at the top left of the statistics.

### Quantities per column

The columns with quantities can be scrolled horizontally. All sizes are listed in this column.

### Show sizes that have been ordered

If you only want to see the sizes that have been ordered, you can use the button at the top right of the statistics display. The display with only ordered sizes looks like the image on the right.





## Simplified statistics

The simplified statistics are available to everyone. The switch button to toggle between simplified or grouped statistics is only available if at least one group is activated. The simplified display looks as follows:

12:18 Fri 20 Nov 📶 23% 🔋

Shopping basket statistics
Done

	Pieces	Price	Pieces %	Price %
<b>Total</b>	388	€ 26.830,00	100,00%	100,00%
<b>COLLECTION</b>				
Alle	388	€ 26.830,00	100,00%	100,00%
<b>CATEGORY</b>				
Mystic Waterwear Kite & Wind	388	€ 26.830,00	100,00%	100,00%
<b>PRODUCT GROUP</b>				
Mystic Wetsuits	388	€ 26.830,00	100,00%	100,00%
<b>SEASON</b>				
Never Out Of Stock	388	€ 26.830,00	100,00%	100,00%
<b>COLOR GROUP</b>				
Black	388	€ 26.830,00	100,00%	100,00%



## Checkout

13:02 Tue 20 Oct

42%

Cancel

Checkout

Sales agent	App gast
PRODUCT INFO	
Total products	2
Line discount	€ 0,00
Product discount	€ 0,00
Total amount	€ 140,00
DELIVERY	
Name	D3
Delivery address	D1 2e Dorpstraat 30 3701AB Zeist NL (293233199.00472) demo@eezeebee.com
Shipping method	Standard € 6,25
ADDITIONAL INFO	
Your reference	<input type="text" value="Your reference"/>
Comments	<input type="text"/>

Click on the checkout icon at the top right of the screen

### Sales agent

The logged-in sales agent is shown here. This can also be a selected subagent (impersonate).

### Product information

Here you will see the total number of products, the line discount, and the total amount including all discounts.

### Delivery

Under delivery, the name of the customer and the delivery address are shown.

### Shipping method

This relates to the shipping method that applies to the selected customer. If more than one is possible, this can be changed. This depends on the shipping methods sent from your ERP system OR the set shipping methods from the backend of the B2B.

### Change delivery address

Click on the arrow icon to choose a different delivery address. Please note that this is only possible if it is controlled from your ERP system.

### Additional information

#### Your reference

Fill in reference information if required.

#### Comments

This option is only visible if the setting has been activated from the backend. This setting is called 'order entries'. One or two comment lines are displayed depending on the reseller.

SWIPE right (in the salesapp) to go to the second page.



14:25 Tue 25 Feb

51%

Cancel

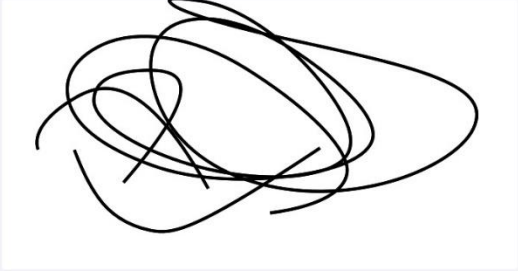
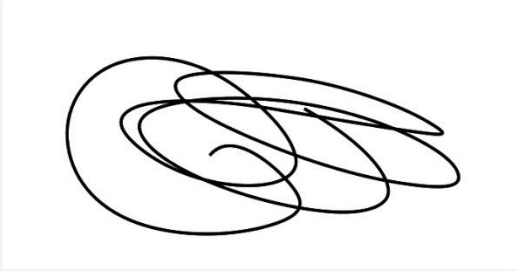
Checkout

Send

SIGNATURE

Agent signature	Customer signature
<input type="text" value="Agent"/>	<input type="text" value="Customer"/>

[Edit](#) [Edit](#)



Name and signature are mandatory fields. Press edit to change the signatures.

TERMS OF AGREEMENT

[View terms of agreement](#)  Accept

You must accept the terms of the agreement before the order can be sent.

### Agent name

This is an optional input field.

### Customer name

This is an optional input field.

### Signature

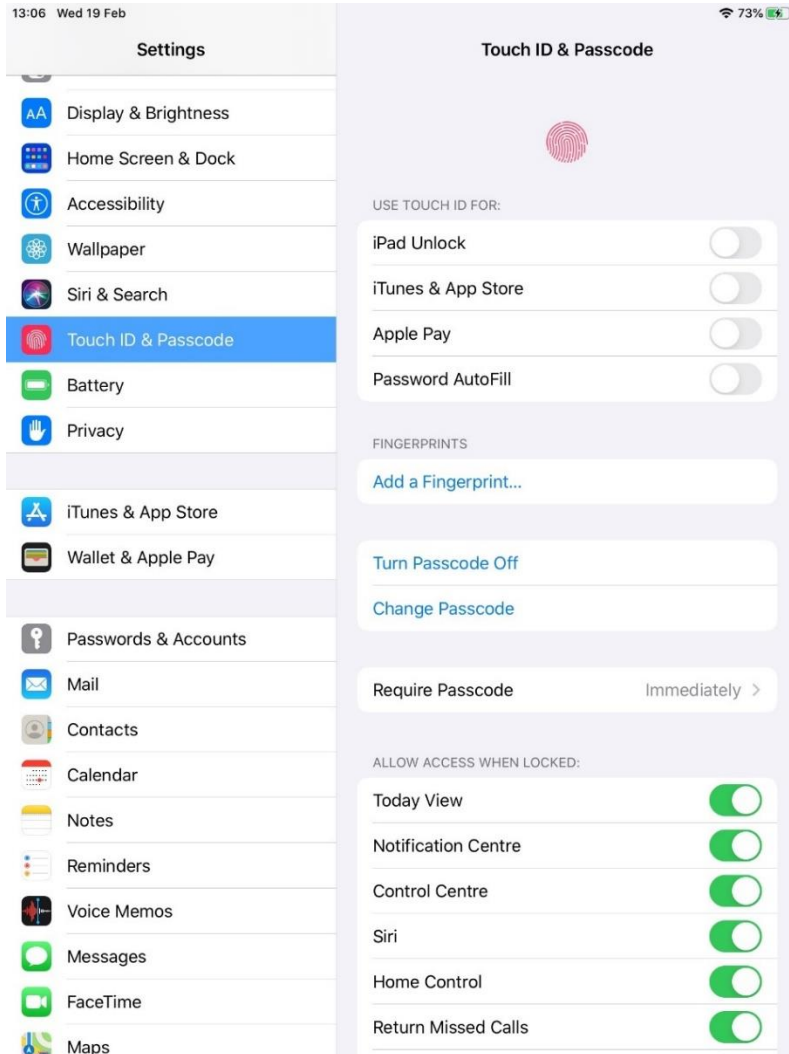
Depending on the B2B setting, you will need to fill in a signature. Click on 'Edit' and sign a signature.

### Accept terms of agreement

Depending on the B2B setting, the conditions must first be accepted before the order can be sent.



## Touch ID or Face ID



### Available locking options

The app can be fully or partially locked using Touch ID, Face ID, and a passcode. This depends on which options are available on the iPad.

- Touch ID is available on iPads and iPhones with a home button and iOS 10.x. Fingerprint recognition is incorporated in the home button.
- Face ID was introduced with iOS 11. This is available on iPads and iPhones without a home button (borderless screens). Touch ID is not available on these devices.
- Locking using a passcode is available on all devices.

### Touch ID Verification

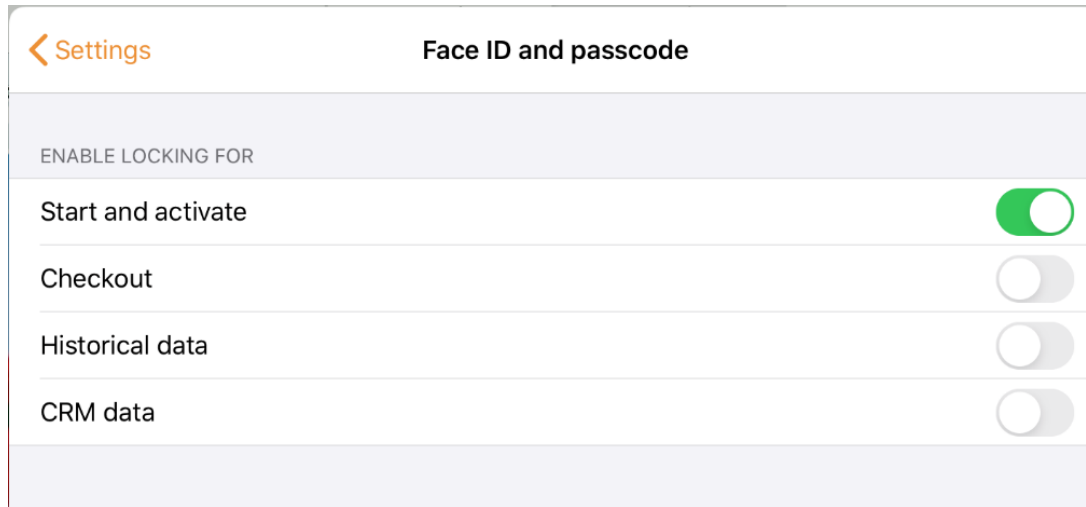
- If no fingerprint identification is present, you will be asked for your passcode
- If no passcode has been set either, it's not possible to lock the app.
- You can't add a fingerprint without a passcode.
- No user approval is required to use the fingerprint
- If the fingerprint is not recognized, you can try again several times or enter the passcode.



## Activating

To activate Touch ID, you need to add a fingerprint in Settings. The use of locking is initially turned off in App4Sales.

You can enable locking via the [Settings](#) on the dashboard. Changing the settings is always locked.



Locking can be enabled for the following options

### Start and activate

When Start and Activate is turned on, access to the app is fully locked. When you launch the app or reactivate it, authentication is requested.

### Checkout

### Historical data

### CRM data

### **Authentication failed**

If authentication fails, you'll return to the default [Login](#) screen, clearing the input fields. For the other options, if the authentication fails, you simply stay in the app but the relevant content will not be shown.



## Face ID Verification

- If facial recognition is not configured, you will be asked for your passcode.
- If no passcode has been set either, it's not possible to lock the app.
- You cannot configure facial recognition without a passcode.
- The user must be asked for permission to use Face ID on first use.
- If the face is not recognized, you can try again several times or enter the passcode.

## Activating

In order to activate Face ID, you need to configure a face ID via 'Settings' on your iPad.

The use of locking is initially turned off in App4Sales. You can enable locking via the [Settings](#) on the dashboard.

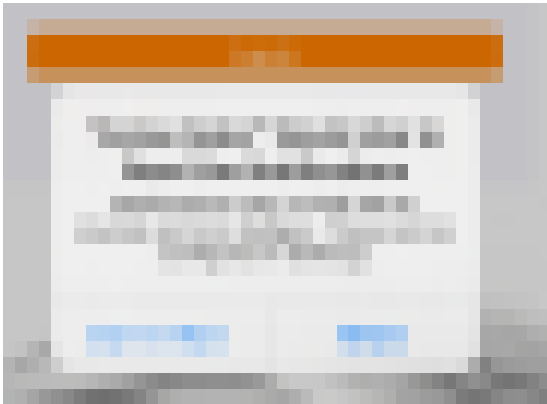
## Changing settings

Changing the settings is always locked. If the user has not given permission to use Face ID, they can still do this later by tapping 'Enable Face ID'. The settings of the device are then automatically opened, after which the user can access Face ID. When returning to the app, unlocking with Face ID will be activated.



## Notifications

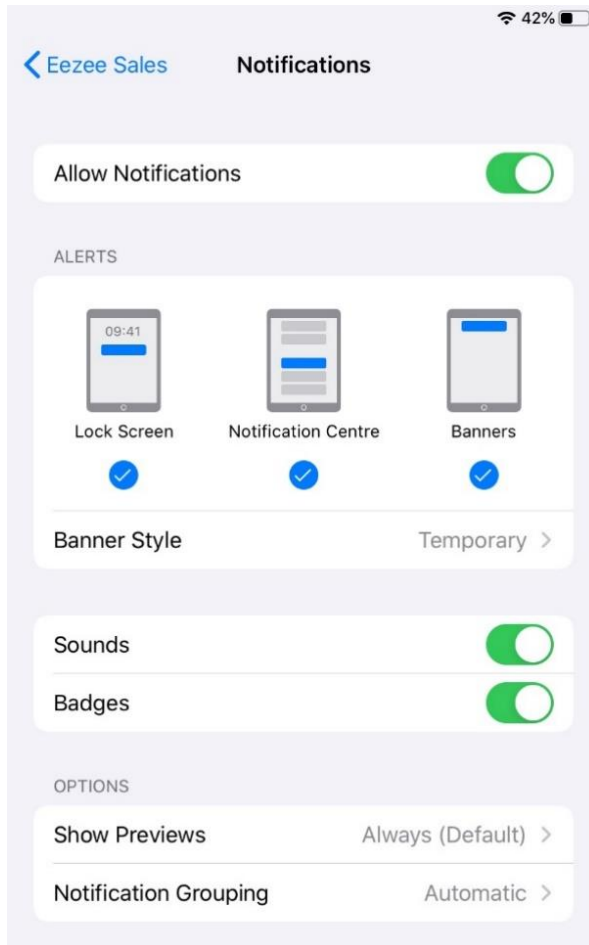
When the app is launched for the first time, you will be asked to allow notifications to be sent. You can always change this in the settings.





## Configuring

Notifications can be configured in the settings.



Go to 'Settings', 'Notifications', 'Eezee sales'.

Here you can enable or disable the sending of notifications, but also disable only the display of the badge or the playback of sound.

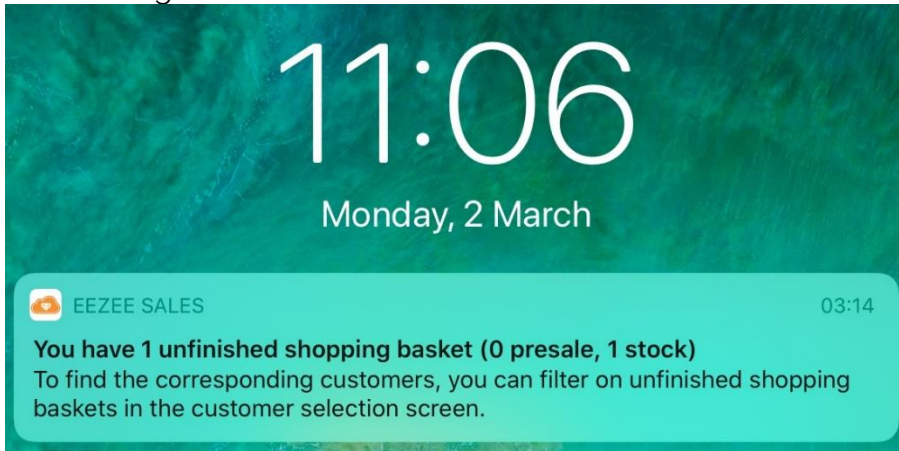




## Message centre

A message is placed in the message centre twice a day if the user has a valid login session and unfinished shopping baskets.

The message looks as follows:



When the user clicks on the message, the Dashboard in the app opens, automatically activating the customer selection screen if:

- Current order type = presale, and there are unfinished presale baskets.
- Current order type = stock, and there are unfinished stock baskets

For example, if the message is 'You have 3 unfinished shopping baskets (0 presale, 3 stock)', and current order type = presale, the customer selection screen will not open.

The user must first switch to stock and then open the customer selection screen.



## Widgets

### **Adding widget**

To add the Eezee Sales widget to your home screen, swipe to the right and choose edit.

Then click on the green plus sign to add the widget to your Home screen.

Using the buttons on the right (three dashes), you can still change the order in which the widgets should be shown.

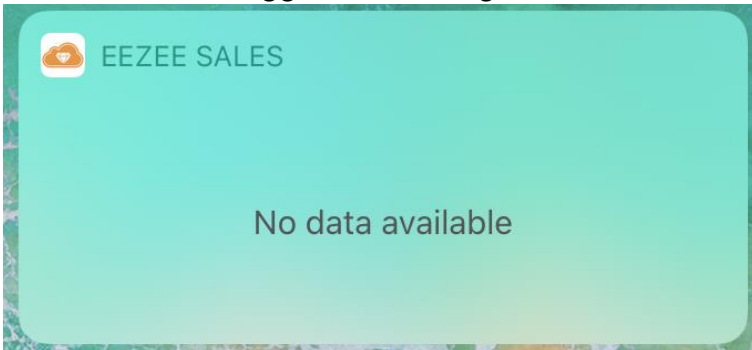


Using the buttons on the right (three dashes), you can still change the order in which the widgets should be shown.

## Statuses

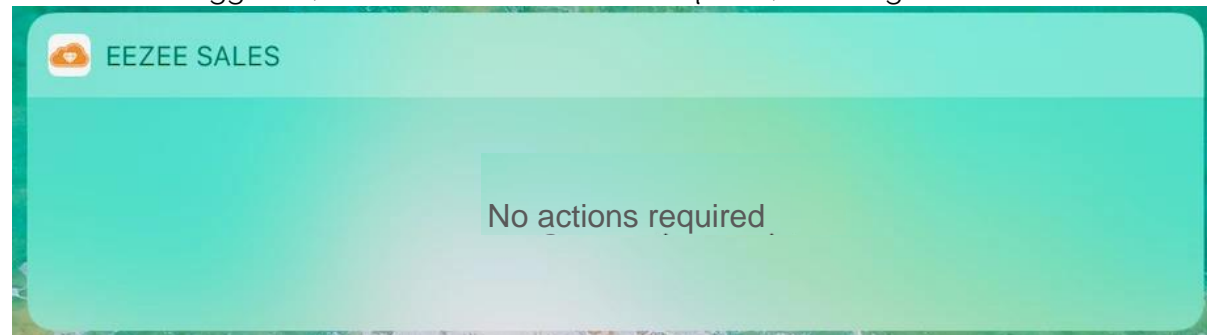
### Not logged in

If the user is not logged in, the widget will look like this:



### No actions required

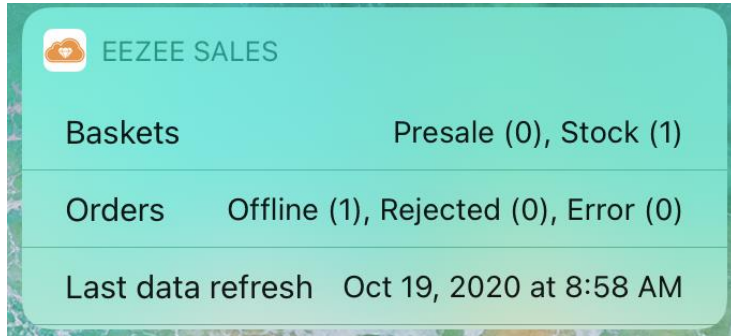
If the user is logged in, but there are no actions required, the widget will look like this:





## Actions required

If the user is logged in and actions are required, the widget will look like this:



### Actions

Currently, the following actions have been defined for the widget:

- Unfinished shopping baskets 0
- Unfinished orders
- Last data refresh (only shown if older than one week)

### Opening the App

When the user clicks on one of the actions, the app opens:

- For unfinished shopping baskets, the customer selection screen opens.
- For unfinished orders, the 'Orders' tab opens.
- With the latest data refresh, the Download screen opens, and the download is started.